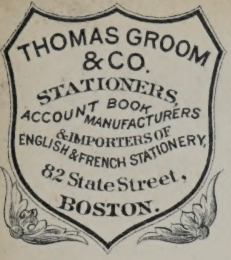

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Wayland Free Public Library

— Trustees Records —

May 10, 1905 — Dec. 12, 1917.

May 10, 1905

Trustees met at Library. Present Messrs. Bennett, Shaw, Richardson and Cutting. Reads of last meeting were read and accepted. Reports of Committee were made as follows.

Mr. Cutting, that accumulation of pamphlets had been examined and disposition made. That Library building had been thoroughly cleaned. He suggested that floors be waxed and oiled, window sashes painted and a leaking spout repaired.

Voted That reports be accepted and that Mr. Cutting be made a committee to have necessary repairs made.

Mr. Bennett reported having made arrangements for transportation of books in the town.

Mr. Shaw submitted a list of books for approval, to be purchased.

Voted That this list of books be purchased.

A letter from the Librarian of Congress at Washington having been received asking for a file of Annual Library Reports, it was

Voted That the Chair confer with the Town Clerk as to their availability.

Voted That Miss Sarah Campbell be employed to assist the Librarian in cataloging present accumulation of books.

A gift of 48 volumes being received from an anonymous giver, it was

Voted That same be accepted.

A gift of one volume, "The Official History of Odd Fellowship" from Mrs. A. E. Adams, having been received

Voted received, it was

That same be accepted and acknowledgement made by the Secretary.

Adjourned A.W. Cutting
Attest Clerk

June 14, 1905

Trustees met at Library. Present Messrs. Bennett Richardson Gerald and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting reported repairs as in progress. Mr. Bennett reported that the Town Clerk had stated that no files of Annual Town Reports were

available as far as he knew.

Voted That reports be accepted.

Voted That five gallons of floor dressing be purchased for $6.25

Voted That in conformity with a request from the Free Library Commission of Massachusetts received the clerk forward to this Commission a copy of the last printed report of the Trustees of this Library.

Voted To adjourn to the second Wednesday in September.

Attest Arv. Cutting
Clerk.

Sept. 13, 1905

Meeting called. No quorum present.

Attest Arv. Cutting
Clerk

Oct. 11, 1905

Trustees met at Library. Present Messrs. Bennett Gerald Shaw and Cutting. Minutes of last meeting read and approved.

Voted That the action of Trustees taken at meeting Sept. 13, in purchase of one volume "The Diamond Fields of South Africa", be approved and confirmed.

Voted That the Librarian be authorized to employ such assistance as she may require at the Annual Examination.

Voted That the Chairman be appointed a committee to buy the necessary coal for the coming winter.

Adjourned

A. W. Cutting
Clerk

Nov. 8, 1905

Trustees met at Library.
Present Messrs. Bennett, Shaw, Gerald
~~and~~ Cutting and Richardson.

Mr. Bennett reported the purchase of 15 tons of coal at $4.— per ton.

The Librarian reported four volumes missing at Annual Examination

Voted That the gift of nine volumes from an anonymous giver be accepted.

Adjourned Attest Alb. Cutting
Clerk.

Dec. 13, 1905

Trustees met at Library. Present Messrs. Bennett, Shaw, Gerald and Carlin.

A letter was received from Mr. Charles F. Richardson resigning his office of Trustee on account of his moving from the town.

Voted That this resignation be accepted with deep regret, and acknowledged.

Voted That the gifts of three volumes from the Misses Loring, one from the Rev. Seth C. Beach, and two from an anonymous giver be accepted, and that the Secretary make the usual acknowledgement.

Adjourned Attest

Lester R. Gerald
Sec. Pro.

Jan. 10, 1906

Trustees met at Library.
Present Messrs. Shaw Bennett Gerald and Cutting.

Voted That the gift of two books from an anonymous donor be accepted with thanks.

Voted That the Secretary arrange with the School Committee and the Parish Committee of the First Parish to meet with the Library Trustees to consider the further retention of Charles Vincent as janitor of the school house, the Church and Library building.

Voted That Messrs. Bennett Shaw and Cutting be made a committee to present the Trustees at such a meeting.

Voted That the Librarian be empowered to employ Miss Sarah Campbell as assistant in cataloguing accumulation of books.

Adjourned Attest A.D. Cutting
Clerk.

COPY

January 18, 1906.

At a meeting of the Parish Committee of the First Parish in Wayland, The Trustees of Wayland Free Public Library, represented by a committee, and the School Committee of the Town of Wayland represented by a majority of said School Committee held on January 18, 1906,

WHEREAS we all recognize the danger of placing the custody of the property in Wayland entrusted to the several Committees here represented in the hands of a person subject to the failings of which you have made several unfortunate exhibitions, yet in consideration of the fact of the general excellence of your services, and the interest you have taken to further the best interests of affairs entrusted to you, and the fact that we are convinced that you are using all your powers to overcome this trouble;

THEREFORE BE IT RESOLVED that your services be retained for the present.

(Signed) Alfred W. Cutting
" Arthur G. Bennett
" Sidney W. Hayward
" Isaac Damon
" Edward M. Bennett

To J. Charles Vincent,
Wayland, Massachusetts.

Feby 14, 1906

Trustees met at Library. Present Messrs. Bennett Shaw Gerald and Cutting.

The committee appointed to consider the janitorship matter reported that at a joint meeting of the Parish Committee of the First Parish, the School Committee and the Committee of the Library Trustees, a letter was prepared and sent to J. C. Vincent, a copy of which is hereto appended.

Voted That this report be accepted.

Voted The the gift of three volumes from an anonymous giver be accepted

A report was read by the Treasurer of Library Funds and an informal discussion of application of balance in purchase of books, and repairs to building, followed.

Voted That purchase of books with available balance be left to discretion of Purchasing Com.

That balance of appropriation for repairs be applied by Mr. Cutting.

Voted That the Annual Report of Trustees to the Town be prepared by the Secretary.

Adjourned Attest

Arv. Cutting
Clerk.

Mar. 14, 1906

Trustees met at Library. Present Messrs. Shaw Carter & Cutting. Mr. Gerald, accidentally delayed, arrived later.

Minutes of last meeting read and approved.

Mr. Cutting reported expenditure of balance of repair fund.

Voted That Mr. Cutting purchase a necessary supply of electric light bulbs.

Adjourned

Asa Cutting
Clerk

April 11, 1906

Trustees met at Library.
Full board present consisting of
Messrs. Arthur G. Bennett
Francis Shaw
Alfred A. Cutter
A.W. Cutting
John Connelly
Amos D. Hadley

Organization for the ensuing year was effected by the choice of Mr. Arthur G. Bennett, Chairman, and Mr. Alfred W. Cutting, Clerk.

Voted That the Chair and Mr. Francis Shaw be made Purchasing Committee of books under provisions of vote passed by Trustees Apr. 13, 1904

The minutes of the last meeting were then read and approved.

Voted That Miss Margaret E. Wheeler be reappointed Librarian for the ensuing year upon the same terms and conditions as before.

Voted That Mr. N. R. Gerald

be re appointed Assistant Librarian at Cochituate upon the same terms and conditions as before.

Voted That the Chair be authorized to employ J. C. Vincent as Janitor for the ensuing year upon the same terms and conditions as before.

Voted That Mr. Cutting be appointed a committee to ascertain and determine the boundary lines of the lot of land upon which the Library stands, given to the town by Mr. Warren G. Roby, and to mark such lines by permanent stone bound marks. Also to place two posts and a chain across the present drive-way to the rear of the Library with full power to act in these matters.

Voted That the gift of 46 volumes from an anonymous giver, mainly Agricultural works, be accepted.

Voted That the individual act of Mr. Cutting in having printed at a cost of $5.- 500 copies of lists of Accessions for 1905 as shown in Town Report for March 1906, for distribution; be approved, and the bill paid.

Voted That the Chair be appointed a committee to arrange with the American Express Co. for the transportation of books to and from Co chituate during the ensuing year.

Voted That the gifts of two books "Life More Abundant" from the Lothrop Lee & Shepard Co., and "250th Anniversary of the Settlement of the Jews in the U.S." from "The Executive Committee" be accepted, and acknowledgement made by the clerk.

Voted That Mr. Shaw be appointed a committee to attend to

the binding or rebinding of books.

Voted That the gift of a rubber plant for the ornamentation of the Reading Room from Mr. A. G. Bennett be accepted.

Voted That Mr. Cutting be authorized to purchase a tub for the replanting of same.

Adjourned Attest

A. W. Cutting
Clerk

May 9. 1906

Trustees met at Library. Present Messrs. Bennett Hadley Connelly and Cutting. Minutes of last meeting were read and approved. Reports were received from Mr. Cutting as Committee on establishing bounds of Library lot, & placing posts and chain at driveway, as in progress. Mr. Cutting reported purchase of tub for rubber plant in Reading Room. Mr. Bennett reported having made terms with American Express Co for transportation of books, the same as last year.

Voted That these reports be accepted.

Mr. Bennett, for the Purchasing Committee of books, stated that he would send a list of selected books to each member of the Trustees, of the months purchase, for approval.

The Librarian reported that two volumes, "Castle Clanyeran"

by Mrs Critchen, and "Last Hope" by Merriman, taken out by Fred Woodworth, had been out an unusually long time and that she had reason to believe he had left town. Letters written him by her had received no response.

Voted That Mrs. Connolly be made a Committee to investigate this.

Voted That Messrs. Bennett and Cutting be made a Committee of two to offer to the Wayland Athletic and Business Men Association, as a loan, the settee table, chairs and one bookcase in the basement of the Library, for use in the Association Club room in the Town Hall building.

Adjourned Attest

Alex. Cutting
Clerk

June 13, 1906

Meeting called. No quorum.
Attest Alb. Cutting
Clerk.

Sept. 12, 1906

Trustees met at Library. Present Messrs. Bennett Cutting Connelly and Hadley. Minutes of last meeting read and approved. Reports of committees were received as follows: Mr. Connelly, that missing books had been returned; Mr. Cutting that the boundaries of the library lot had been determined by plan and re-survey and marked by cut granite posts: That gate posts and chain had been placed at entrance to drive-way.

Voted That reports be accepted.

An informal discussion of finances was held, and a list of books to be purchased presented by the committee. A book agent Mr. A. D. Sorenson of 17 Tremont St. Boston, appeared before the Trustees and exhibited two sets of books, The "Young Folks Library" of 20 vols. cost $29- and "Historical Tales" 14 vols. cost $23.

Voted That these two sets of books be sent to the library for inspection, subject to approval.

Voted That two volumes, "Bright Words" and "Roses and Myrtles" by Sarah Jemsha Cornwall, presented by the author, be accepted and acknowledged.

Adjourned Attest

A. D. Cutting

Clerk.

Oct. 10, 1906

Trustees met at Library. Present Messrs. Bennett Hadley Connelly and Cutting. Minutes of last meeting read and approved.

Voted That "The Young Folks Library" 20 volumes, and "Tales from History" 14 volumes, be purchased.

Voted That the purchase of a set of the "International Encyclopaedia" be considered at the next meeting, and that Dr. Hadley be appointed a Committee to obtain prices on this work.

Voted That expiring subscriptions of magazines and periodicals be renewed, the list to be the same as last year.

Voted That the Secretary be appointed a Committee to purchase ton of coal.

Voted That the Chair be appointed a Committee to confir-

with the Librarian as to changing the hours of closing the Library in the afternoons, and to report at next meeting.

Adjourned Attest

Arr Cutting
Clerk.

Nov. 14, 1906

Trustees met at Library. Present Messrs. Bennett Hadley Connelly and Cutting. Minutes of last meeting read and approved. Reports of Committees were received as follows. The Secretary that 15 tons of coal had been purchased at $7— per ton. Mr. Hadley, on purchase of Encyclopaedia reported "In progress" and the matter was continued until

next meeting. The Chair, on changing hour of closing Library in the afternoon, reported an interview with Librarian, in which she expressed an willingness to meet the wishes of the Trustees in any way. Action on this report was deferred for the present.

The Librarian reported as a result of the Annual Examination, two volumes unaccounted for and missing, but suggested that no action be taken at present.

A communication was received from Robert K. Dickman as legal counsellor for Miss Bella MacKenzie, offering as a loan, a tapestry picture worked by Mrs. Cynthia C. Roby.

Voted That this picture be accepted, on the terms mentioned,

and that the Secretary be instructed to convey to Miss McKenzie the thanks of the Trustees for the loan, with the proviso that the Trustees are not to be held responsible for any damage which may occur to the picture, while in their possession, beyond ordinary care and protection.

Adjourned

Attest
Wm. Cutting
Clerk

Dec. 13, 1906

Trustees met at Library.
Present Messrs. Bennett Shaw
Hadley Curtis and Connelly.

Voted That Mr. Connelly serve at this meeting as clerk pro. tem.

Voted That a set of the ~~Encyclopaedia~~ "International Encyclopaedia", 20 volumes, in cloth, be purchased.

Voted That Dr. Hadley be made a committee to purchase the above.

Voted That list of books presented by ~~Librarian~~ Committee be bought. Also 2 volumes of Rhodes History to complete set.

Adjourned

John Connelly
Clerk pro tem

Jan 9, 1907

Trustees met at Library.
Present Messrs. Shaw Connelly
Hadley and Cutting.

Voted That during the absence
of Mr. Bennett abroad Mr. Shaw
act as temporary chairman.

A report of finances was
read by the Treasurer.

Voted That Mr. Connelly purchase
four lamp shades and that Mr.
Shaw attend to changing rubber
dating stamps for Librarian's desk.

Adjourned

A. O. Cutting
Clerk.

Feb. 13, 1907

Trustees met at Library. Present Messrs. Shaw Connelly Hadley and Cutting. Minutes of last meeting were read and accepted. Mr. Cutting as Committee on repairs reported an interview with Mr. Mead the architect of the library building in reference to putting base boards in woodwork of basement. Mr. Mead advised the removal of two lath and plaster partitions of the small central room in basement, throwing the whole basement into one room with the exception of the so-called Trustees room, thereby improving the lighting and circulation. Mr. Cutting reported the carpenters estimate for this work as about $20.

Voted That this report be accepted, and that Mr. Cutting be made a committee to have the change made in conformity

with the suggestion of the architect.

Mr. Cutting also reported that he had caused the book stacks on main floor to be braced with iron rods to prevent spreading and consequent falling of shelves.

Voted That the Librarian be authorized to employ Miss Sarah Campbell to aid in cataloging and placing new books on shelves.

Voted That Mr. Shaw be made a committee to rebind books and bind magazines.

Voted That Mr. Cutting be made a committee to collect a complete file of Annual Town Reports and have them bound and placed in the Library.

Voted That the gift of seven volumes from an anonymous giver be accepted.

Voted That the Secretary prepare the Annual Report of the Trustees

to the Town.
Adjourned Attest
Alb. Cutting
Clerk

March 13. 1907

Trustees met at Library.
Present Messrs. Shaw Connell Carter
Hadley and Cutting. Minutes of
last meeting read and approved.
Reports were received from Mr. Cutting
that alterations in basement of build-
ing had been made in conformity
with vote of last meeting. As
Committee on preparing file of
Town Reports Mr. Cutting reported
progress and stated that it was
difficult to obtain complete file.
One volume of Encyclopaedia
Brittanica was reported missing
by Librarian.

Voted That the Secretary communicate with the Highway Surveyor of the town as to planning a gutter by sidewalk of Library lot to drain off surface water.

After inspection and approval of changes in basement, the meeting adjourned.

Attest Alv. Cutting
Clerk.

April 10, 1907

Trustees met at Library.

At the annual Town meeting, held March 25, 1907 the re-election of Messrs Bennett and Carter left the personel of the Board the same as last year.

Organization was effected by the choice of Mr. Arthur G. Bennett as Chairman, and Mr. Alfred W. Cutting as Clerk, for the ensuing year. Minutes of last meeting were read and accepted.

Voted That Miss Margaret E. Wheeler be elected Librarian, and J. C. Vincent Janitor, for the ensuing year, upon the same terms and conditions as last year.

At the Annual Town Meeting of March 25, 1907 it was voted that the town appropriate $1000. for the establishment and maintenance of a branch library and reading room at Cochituate village, said appropriation to be placed in the hands of the Library Trustees for expenditure under this vote.

After consideration of this matter it was

Voted That the Chair appoint a committee to ascertain the wishes of the citizens of Cochituate village in regard to this reading room, and to formulate a plan for its establishment and maintenance; said committee to make a report at the next meeting of the Trustees.

The Chair acted under this vote by the appointment of Mr. Connelly as a committee of one for this purpose.

Voted That Mr. N. R. Gerald be appointed Assistant Librarian at Cochituate conditionally, on the same terms as last year; the conditions to be that his term of service shall cease at the option of the Trustees, and his remuneration be proportioned to the length of such service.

Voted That the Chair be made a committee to arrange with the American Express Co. as to transportation of books between Wayland Centre and Cochituate during the ensuing year.

Voted That Mr. Cutting be appointed a House Committee for the ensuing year, such Comittee to have general charge of the maintenance and repairs of

the Library building and grounds.

Voted That the gift of seven volumes by an anonymous giver be accepted.

Voted That the vote of April 11, 1906 constituting Messrs. Hazelett and Shaw Purchasing Committee of Books be continued during the ensuing year. The vote of Apr. 13, 1904, referred to in this vote of April 11, 1906 is as follows:

"That a Committee of two, consisting of the Chairman and one other appointed by him, be authorized to buy new books during the year and to expend a sum not exceeding $20. per month. That they present at each monthly meeting of the Trustees for their approval a list of such books as they recommend for purchase. If there be no quorum at such meeting the Committee shall have the power to buy such

books as are recommended at that meeting."

Adjourned Attest
A.W. Cutting Clerk.

May 8, 1907

Trustees met at Library. Present Messrs. Bennett, Connelly, Shaw and Cutting. Minutes of last meeting were read and approved.

Voted That four of the unused book stacks stored in the basement of the Library building be loaned to the School Committee through the Superintendent, for use in the high school building.

The chair reported a conditional arrangement with the American Express Co. for the transportation of books, for such time as

such transportation is required.

Mr. O'Connelly as committee to ascertain the wishes of the citizens of Cochituate village in regard to the establishment of the branch library and reading room in that village reported interviews, notably that with the Executive Committee of the "Men's Union". The store now or lately occupied by Mr. H. R. Gerald on Main St. was recommended as the most suitable place available for the new reading room. This can be rented for $12. a month. It is wired for electricity, contains a stove sufficient for heating it, and has shelves on walls available for books.

It was suggested that the room be open Wednesdays and Saturdays, afternoon and evening and Thursday evenings, until October 1st; in winter to be open every evening. It was estimated that

the expense of maintenance would be Rent $12 per month 144.
Janitor $1 per week 52.
Librarian, summer $4 per week)
winter $5 " } 250.
Fuel, estimated 30.
For year $476.

It was suggested that the chairs, tables and other furniture belonging to the Library, at present loaned to the Wayland Athletic Club and Business Men's Union, be used as far as they will go, in the reading room.

It was suggested that the room be supplied with a liberal assortment of current periodicals, reference books, dictionary, encyclopaedias, and a certain number of books of a general character on the shelves.

Voted That this report be accepted as "In progress."

Voted That Mrs. Connelly and Mrs.

Carter be made a committee to
fix up the room as suggested, fur-
nish it, employ a librarian and
janitor, and subscribe for such
periodicals as they think proper, and
install such books of reference for
use in the room, by purchase, as
their judgement may dictate.

Adj'ourned Attest Chas. Cutting
Clerk

June 12, 1907

Trustees met at Library. Present Messrs. Bennett, Connelly, Hadley and Cutting. Minutes of last meeting were read and approved. Mr. Connelly for the committee on fitting up Reading Room at Co chituate reported having hired Mr. N. R. Gerald's store, and that it was being painted and other repairs being made. The election of Librarian and janitor was pending, Mrs. Edgar Loker being considered for the former position at least temporarily. Mr. Connelly reported having subscribed for the following periodicals: Harpers Weekly, Colliers, Saturday Evening Post, Youths Companion, Scientific American, Scribners, Harpers Monthly, Century, Munseys, McClures, World's Work, St Nicholas, Ladies Home Journal, Delineator, Success,

PHONE "MAIN 4706"
CABLE ADDRESS
"CORNER—BOSTON"

BOSTON, July 10, 1907 190

Wayland Public Library, Wayland, Mass. For Cochituate Reading Room.

BOUGHT OF **THE OLD CORNER BOOK STORE, INC.**

SUCCESSORS TO DAMRELL & UPHAM
BOOKSELLERS AND IMPORTERS
27-29 BROMFIELD STREET

PARTICULAR ATTENTION GIVEN TO SUPPLYING PUBLIC AND PRIVATE LIBRARIES
HEADQUARTERS FOR MEDICAL, SCIENTIFIC AND AGRICULTURAL BOOKS
AGENCY FOR ENGLISH AND AMERICAN PERIODICALS
SUBSCRIPTIONS PAYABLE IN ADVANCE

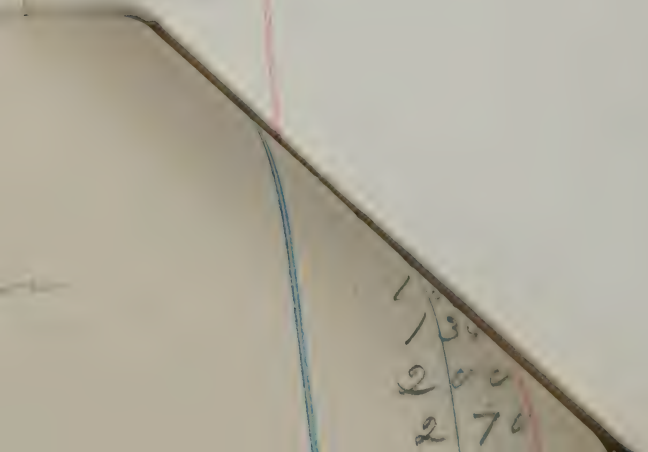
LIO J. 57.

	Boys of '76	1	34		
	" " '61	1	33		
	Through Five Republics So. Amer.	4	50		
5	vols. McMaster	11	25		
	Set Roosevelt, 8 vol.	7	-		
	Gulliver's Travels		84		
	Tales from Shakespeare		83		
	Philippine Islands	4	50		
	Man Without Country		50		
	Hero Tales Amer. Hist.	1	-		
	Wood Working Beginners	1	67		
	Amer. Girls Handy Book	1	34		
	Cassell's French Dictionary	1	20		
	Sharp Eyes	1	67		
	Guide to Trees	1	53		
	Harper's Outdoor Book for Boys	1	17		
	Blue Flower Van Dyke	1	-		
	Mosses from Old Manse Hawthorn		67		
	Twice Told Tales "		67		
	Wonder Book "		67		
	Guerard's France, 8 vol.	4	-		
	Set Fiske, 11 vol.	14	83	63	56
	Scott 25 vol	20	84		
	Dickens 20 "	13	67		
	Cooper 32 "	26	67		
	Parkman 12 "	12	00		
	Eliott 12 "	6	67		
	Mikado's Empire 2 vol	2	67		
	Things Worth Doing	1	34		
	Am Boys Handy Book	1	34		
	Robinson Crusoe		84		
	Swiss Family Robinson		83		
	Andersens Fairy Tales		84		
	Science " "		83		
	Tom Browns Oxford	1	00		
	Tom Brown School Days	1	00		
	Friendly Stars	1	13		
	Eye Spy	1	67		
	Wood Animals I Have Known	1	34		
	Brownings Poems	2	00		
	Scott "	1	34		
	Tennyson "	1	34		
	Bird Neighbors	1	34		
	Jungle Book 2 vol	2	00		
	Cuore		45		
	Richard Carvel		45		

The Crossing		
River of the Wanted		
Uncle Toms Cabin		
Pilgrims Progress		
Lorna Doone	1	00
Burns Poems	1	34
Shakespeare	2	00
Natures Garden	2	70
Nuttalls Birds	2	00
How to Know the Wild Flowers	1	80
Longfellows Poems	1	00
Holmes "	1	00
Emerson "	1	00
Whittier "	1	00
Lowell "	1	00
Tennyson "	1	00
Book of Vegetables French	1	38
Sesame and Lilies	1	00
Betty Alden Austin		84
Standish of Standish "		83
Hamilton Holcombe "		84
Jed Baron "		83
David Alden Daughter "		84
Webster Dictionary Indexed	9	25
	140	63
Bulfinches Age of Fable		84
Camp Kits	1	35
Mediaeval History Vol #5	2	25
	4	44
W B Clarke & Co		
Bob Son of Battle		50
Missing Men		50
Popular History Greece France Rome 3 Vol	1	00
Chambers Miscellany 10 Vol	2	50
Rab and his Friends	1	00
Knights History of England 8 Vol	8	00
Audubon Book	1	67
	15	17
E B Hall & Co		
Young Folks Library	29	00
Historical Tales	23	00
	52	00

Good Housekeeping and Garden Magazine. The cost of the subscription was $7.85. Mrs. Connelly also reported the purchase of the following books or sets of books for use in the Reading Room such books to be used in the room only.

List of books is appended hereto.



That in view of the increased work entailed upon the Librarian by the establishment of the branch Library and Reading room, the Librarian's salary be increased $25. per annum.

That the gifts of two volumes, "Princess Pucka" from Miss A. D. Boyce, and "Katherine's Shears" from Mrs. Emelie E. Howe, be accepted, and acknowledged by the Secretary.

Adjourned

Attest

A. O. Cutting

Clerk

Sept. 11. 1907

Trustees met at Library.
Present Messrs. Bennett Connelly
Hadley and Cutting. Minutes of
last meeting were read and approved.
A communication was received from
Mr. A.A. Carter containing suggestions
concerning the administration of the
Co chituate Branch of the Library.

Voted That this communication
be laid upon the table.

Mr. Cutting as House Com-
mittee reported as in progress, re-
pairs upon the copper metal work
of the roof.

Mr. Connelly, for committee
on installing reading room in Co-
chituate reported that Miss. Grace
Loker had been engaged provis-
ionally as Librarian to Oct. 1. As
she is a teacher in the schools she
had doubts at the time of this
engagement of being able to continue

in this position after Oct. 1, but in subsequent conversation with Mr. Connelly, had agreed to continue, her sister aiding her. Marcus Fiske had been engaged as janitor. Tables and other fittings formerly in use in the Library room in the town hall had been installed in the reading room. This room was opened to the public on July 10. Total expenses to date including purchase of books $375.53. Mr. N. R. Gerald's position as Assistant Librarian ceased on July 1, his duties being assumed by the Librarian of the reading room.

The attendance so far was reported as being composed principally of children, adults representing that the heat and work of summer prevented their presence. The books upon the shelves of the branch library had

been catalogued in the card system in red ink, the catalogue being kept in the reading room, and each book bears the inscription of a rubber stamp as follows:

WAYLAND
COCHITUATE BRANCH.
LIBRARY

The committee recommended that these books be placed in circulation, to be withdrawn and returned to the branch, as ~~has~~ is ~~done~~ done at the main library. It was suggested that children under the age of fourteen be required to leave the reading room at eight o'clock.

Voted That this report be accepted and the Committee discharged.

Voted That Mr. Connelly be made a House Committee of one to have general charge and supervision of the branch library.

A volume "Marjorie Dale" being returned from Mr. Curtis

house in a mutilated condition it was

Voted That a fine of 50 cents be imposed, and the book replaced by the purchasing committee.

Adjourned Attest

A. D. Cutting
Clerk.

Oct. 9, 1907

Trustees met at Library. Present Messrs. Bennett Shaw Connelly and Cutting. Minutes of last meeting were read, and after the following ~~was~~ vote was passed, were approved.

Voted

That the records of the last meeting include the ~~fact~~ motion that in conformity with the suggestion of the Committee on installing the branch library in Co Chihuahua, made in their report May 8, 1907, the salary of the Assistant Librarian shall be $4- per week during the summer, and $5- per week during the winter, or such time as the Reading Room shall be open every evening of the week; and the salary of the janitor shall be $1- per week.

A letter was received from the Superintendent of Schools of Wayland, asking if the Trustees of the Library would be willing to "purchase

some books for reference purposes in History and Literature", the list to be prepared by the High School Teachers.

Voted That the Secretary reply to this letter, asking that the list of books desired be sent to him, and that he submit this list to the Trustees.

Voted That the gift of four volumes from an anonymous donor be accepted.

Voted That the Librarian be authorized to obtain the services of Miss Sarah Campbell as assistant at the annual examination of the Library, at a remuneration of $5.-

A letter was received from the Free Public Library Commission of Massachusetts asking for a statement of changes or improvements made in the Library during the year.

Voted That the Secretary reply to this communication, giving the

required information.

Adjourned Attest

Chas. Cutting
Clerk

Nov. 13, 1907

Trustees met at Library. Present Messrs Bennett Connelly Shaw Hadley and Cutting. Minutes of last meeting read and approved.

The Secretary reported having received a list of books of reference on English History and the study of French from the Supt. of schools, with the request that they be purchased and placed in the library

Voted That this list referred to the Committee on book-purchases and the purchase be left to their discretion.

Voted That two volumes presented by the Misses Loring be accepted and acknowledged with thanks by the secretary.

Voted That the rebinding of books found to be necessary at the Annual inspection, be given in charge of Mr. Shaw.

The Librarian reported that the Annual inspection showed six volumes missing and unaccounted for. She also reported that two volumes missing at the inspection a year ago had been found.

The usual monthly list of books recommended for purchase by the Committee was shown, and with some additions suggested by members of the board was approved.

Adjourned Attest

Mrs. Cutting
Clerk

Dec. 11, 1907

Trustees met at Library. Present Messrs. Bennett Connelly, Hadley and Cutting. The minutes of last meeting were read and approved.

Mr. Cutting as House Committee reported repairs on copper work on roof as in progress.

Voted That a gift of nineteen volumes of childrens books from an anonymous giver be accepted.

Adjourned Attest

Alvo Cutting
Clerk

Jan. 8, 1908

Trustees met at Library. Present Messrs. Bennett, Connelly, Hadley and Cutting. Minutes of last meeting read and approved.

A communication was received from the treasurer of the Library Funds stating that owing to lack of funds in the town treasury, the April library appropriation had not been paid over to him, and that his funds were practically exhausted.

Acting on the above report the Committee on books purchased presented no list for purchases this month.

Voted That the clocks in the Library rooms be removed to the Co-Operative Reading Room for use there.

Owing to discontinuance of delivery service in Wayland by

the American Express Co. the matter of transportation of books between the library and branch at Co Hill was considered.

Voted That Mr. Connolly be made a committee of one to make arrangements for transportation of books between the library and branch with full power to act in the matter.

Voted That one volume "Old Cambridge Landmarks" presented by Mr. Willard A. Bullard, be accepted and a vote of thanks be sent with thanks by the Secretary.

Adjourned Attest

Alice Cutting
Clerk.

Feb. 12, 1908

Trustees met at Library. Present Messrs. Shaw, Connelly Hadley and Cutting. In the absence of the Chairman, Mr. Hadley was chosen Chairman pro tem. The minutes of the last meeting were read and approved.

The House committee reported repairs on copper cornice of front pediment of library building as completed.

Mr. Connelly reported having made arrangement with Mr. Marcus Fiske for transportation of books, at fifty cents a day and car fare.

Voted That the Annual Report of the Trustees to the town be prepared by the Secretary.

Various lists of books desired by citizens were presented and considered and it was

Voted That the purchase of books be left to the discretion of the purchasing committee.

Mr. Connelly reported that the attendance and use of the Reading Room at Cochituate showed a gratifying increase, and he suggested that the balance of appropriation remaining after payment of all bills, should be used for purchase of books, chiefly of a juvenile nature, for installation in the reading room.

Voted That a list of such books Mr. Connelly thought suitable for this purpose be prepared by him and submitted to the Trustees, and that Mr. Connelly be made a committee to purchase them if approved by the Trustees.

Voted That a set of the International Encyclopaedia be purchased for use in the Cochituate reading room.

Adjourned Attest Wm Cutting
Sec'y

March 11, 1908

Trustees met at Library. Present Messrs. Bennett, Hadley, Shaw, Carter, Connelly and Cutting. Minutes of last meeting were read. Mr. Connelly moved to amend the records as read, by the substitution of the word "including" in place of "chiefly" in his report on the Oschiturate Branch Library; the clause to read, "and he suggested that the balance of appropriation remaining after payment of all bills, should be used for the purchase of books, including those of a juvenile nature, for installation in the reading room."

Voted That this correction be made and the records then be approved.

Mr. Connelly reported purchase of books for reading room in conformity with vote of last

meeting, with the exception of the set of International Encyclopaedias, negotiations for which purchase were pending.

Voted That Messrs. Connelly and Cutting be made a Committee to design and have made a sign or suitable lettering for use at the Cochituate reading room, thereby displaying on the street front the title and object of the room.

Voted. That all books installed in the Cochituate Reading Room be restricted to use in the room, and not to be taken from it.

Voted That the gift of one volume "Souvenir of Massachusetts Legislators 1907" from Mr. Albion F. Pierce be accepted and acknowledged by the Clerk.

Voted That the gift of five volumes from an anonymous donor be accepted.

A communication was received from the Carnegie Hero Fund Commission, accompanied by a copy of the Commission's first publication, requesting that it be placed in the library and a record kept of the requests for its perusal.

Voted That this request be complied with.

Voted That the Librarian procure a catalogue of Childrens books prepared by Misses Hooper, Jordan and Moore.

The Chairman reported that he had recommended to the Finance Committee of the town that in the ensuing year $800. be appropriated for support of the main Library, $100. for especial repairs on same, and $750. for support of the Exhibitate Branch.

Voted That this action be approved.

Adjourned Attest Arc. Cutting Clerk

April 8 1908

Trustees met at Library
At the Annual Town Meeting held
March 23rd Francis Shaw and
Alfred W Cutting were reelected
Trustees and the board remains
the same as last year

Frances Shaw was elected
Chairman pro tempore

John Connelly was elected
Clerk pro tempore Minutes of last meeting
read and approved Present Messrs Hadley
Shaw Carter and Connelly

On motion of Mr Connelly
the board proceeded to organize
for the ensuing year as
follows

Arthur G Bennett Chairman
Alfred W Cutting Clerk

Voted That Miss Margaret E.
Mueller be elected Librarian and
J C Vincent Janitor for ensuing
year at same salaries as last
year

Voted

That Messrs Bennett, Shaw and Connelly constitute a Book Committee authorized to buy new books during the year and to expend a sum not exceeding $20.00 per month that they present at each monthly meeting of the board for its approval a list of such books as they recommend for purchase If there be no quorum at such meeting the committee shall have the power to buy such books as are recommended at ~~that~~ meeting

Voted

That Mrs Grace Loker be Librarian of Cochituate Branch with right to chose her own assistant and salary to be a same rate as last year

Voted

That Marcus M Fiske be Janitor of Cochituate Branch at same salary as last year.

Voted

That Mr Connelly be Committee on transportation of books to and from Cochituate Branch, with full power.

Voted That Mr Cutting be the House Committee for the ensuing year to have general charge of the maintenance and repair of the Library building and grounds

Voted That Mr Connelly be the House Committee to have general charge and supervision of the branch library at Coolidge

Mr Connelly reported progress on the sign for the Coolidge branch

Voted That Mr Connelly be empowered to renew the magazines for the Coolidge branch for the ensuing year the list to be about the same as last year.

Received a communication from Robert Keith Snow offering the library "a case of miscellaneous books such as bound copies of the Century magazine, books, &c" which he "would be glad to send to the library"

Voted To accept the gift of Robert Keith Snow and that the Clerk convey the thanks of the Board for same

June 10, 1908

Trustees met at Library. Present Messrs. Hadley, Shaw, Connelly and Cutting. In the absence of the Chairman Mr. Shaw was elected Chairman pro tem. The minutes of the last meeting were read and approved. Mr. Connelly reported renewal of subscription of magazines for the Cochituate Branch, and reported matter of sign as in progress.

Voted That a list of 10 volumes, the "Children's Hour", be purchased at a cost of $17.50, and that a list of books requested by various

citizens be purchased.

A discussion followed on the subject of transportation of books for delivery in Co. circulation, criticisms having been made of the existing service. Mr. Connelly agreed to investigate the matter.

Voted That in response to a letter received from the Mass. Agricultural Experiment Station at Amherst, offering periodical reports and bulletins, that the Secretary reply requesting that this library be placed upon their mailing list.

Adjourned Attest

Alice Cutting
Clerk

Sept. 9, 1908

Trustees met at Library. Present Messrs. Hadley, Connelly, Curtis and Cutting. Minutes of last meeting were read and approved.

Voted That the gifts of a file of "Littells Living Age" from the Misses Loring, one volume "Hope Benham" from Miss Beatrix Bennett, one volume "Life and Writings of the Hon. Joseph P. Bradley" from Mrs. Charles Bradley and three volumes "Poems of George Lansing Raymond" presented by the author, be accepted and acknowledged by the Secretary.

Voted That the Bulletins of the Massachusetts Agricultural Experiment Station be placed accessible for reference and a notice to this effect be posted on the library bulletin.

Voted That the Librarian be

instructed to make such disposition of the gift of miscellaneous books from Mr. Robert Keith Snow as will be most useful.

Adjourned Attest

Wm. Cutting
Clerk.

In the absence of the chairman of the board at the above meeting, Dr. A. S. Hadley was elected chairman Pro. Tem.

Wm. Cutting
Clerk

Oct. 14, 1908

Trustees met at Library. Present Messrs. Shaw Hadley Connelly and Cutting. In the absence of the Chairman Mr. Shaw acted as Chairman. Minutes of last meeting were read and approved.

Voted That the Librarian employ Miss Campbell as assistant in the Annual Examination.

Voted That two volumes of the "Annals of Wayland Sudbury and Wayland" be purchased at $2. per volume.

Voted That the expiring subscriptions to Magazines be renewed by Mr. Shaw. Munsey's Magazine to be discontinued and "The Outlook" and "Garden Magazine added.

A letter was received from Mr. Arthur C. Bennett dated April 9, 1908. tendering his resignation

Told

as Trustee, on account of illness.
That this letter be laid upon the table.

Adjourned Attest Alex Cutting, Clerk.

Boston,Mass.Nov.23,1908

Friend Cutting;-

In your absence I acted as Clerk Pro Tem at the Trustees Meeting held Nov. 11 and the report for the meeting is as follows;

Met at the library Nov.11th, present Messrs. Shaw, Hadley, Carter and Connelly. Mr. Connelly elected Clerk Pro Tem. Received report from Librarian on Annual Examination and Inspection of Books. The report which was as follows; (This you will have to get from Mr.Shaw as he did not turn it over to me) accepted and recommendations adopted.

Voted:that the Librarian inform Miss Chandler that we do not care for the photographs on Venetian Art this year.

Voted: to accept the books donated by the Misses Loring and that the Clerk acknowledge same (which I will leave for you to do as you are familiar with the customary way).

With kind regards,

Sincerely yours,

John Connelly

Dec. 9, 1908

Trustees met at Library. Present Messrs. Shaw Hadley Connolly and Cutting. Minutes of last meeting read and approved.

Mr. Cutting reported new smoke pipes and other repairs to furnaces.

Voted That a gift of one volume "A Souvenir of Massachusetts Legislators" for 1908" received from Mr. Alfred D. Cutting of Weston be accepted and acknowledged by the Secretary.

A discussion and recommendation of new books followed.

A gift of a framed copy of a map of "Wayland in 1776" made by the late James S. Draper showing locations of roads and houses, with names of occupants, was received from the Committee on Town History of the Wayland

Village Improvement Society.

Voted That this gift be accepted and the thanks of the Trustees be expressed by the Secretary.

Adjourned Attest

Alex. Cutting

Clerk.

Jan. 13, 1906

Trustees met at Library. Present Messrs. Shaw Hadley Connelly and Cutting. Mr. Shaw in the chair. Minutes of last meeting were read and approved.

Mr. Connelly presented a list of books for purchase for the Occidental Branch.

Voted That Mr. Connelly be made a committee to purchase these books.

Mr. Shaw, for the Commit-

tee for book purchasing presented a list, which with additions suggested was accepted.

Voted That Mr. Cutting as House Committee prepare a bulletin board and ask permission to have it hung in the Post Office of Wayland. Thereafter he shall post on the bulletin lists of new books as placed in circulation, and such information concerning the Library administration as may be of value to the citizens of the town.

Voted That Mr. Shaw be empowered to rebind certain books and magazines requiring it.

Adjourned

Attest
A.W. Cutting
Clerk.

Feb. 11, 1909

Trustees met at Library. Present Messrs. Shaw, Hadley, Connelly and Cutting. Minutes of last meeting were read and accepted.

Mr. Cutting as House Committee reported having had made and placed in the Wayland Post Office a bulletin board, in conformity with vote at last meeting.

Mr. Connelly reported purchase of books for Cochituate Branch as authorized at last meeting.

A petition was received from Jeremiah O'Brien and eleven other boys requesting the use of unused room in basement of Library building as a club room.

Voted That the Trustees do not think this room appropriate for the purpose.

Voted That the Chairman pro.

tem, Mr. Shaw, be authorized to suggest to the Finance Committee of the town an appropriation for next year of $800. for the main library, $100. for repairs to building, and $100. for maintenance of Cochituate Branch.

The Annual Report of the Librarian to the Trustees was read, and also the Report of the Trustees to the Town, drafted by the Secretary.

Voted That these reports be accepted and printed in the annual town report.

Voted That certain files of periodicals in the Cochituate Branch be bound, and that Mr. Shaw be a committee to attend to same.

Adjourned Attest
Geo. Cutting
Clerk.

March 10, 1909

Trustees met at Library. Present Messrs. Shaw Hadley Carter and Cutting. Minutes of last meeting read and approved. The treasurer of Library funds read his annual report.

Voted That this report be accepted and printed in the Annual Town Report.

A letter from Mr. Arthur G. Bennett ~~was~~ tendering his resignation as trustee on account of ill health, was taken from the table and read.

Voted That this resignation be accepted, to take effect on the election of a successor at the Annual Town Meeting to be held March 23, 1909.

Voted That the clerk of the board write a letter to Mr. Bennett expressing the regret of the trustees

at the necessity of this action,
sympathy with him in his
illness, and the appreciation
felt by all for his long and
valuable services as Trustee
of this Library.

Adjourned Attest
Mrs. Cutting, Clerk.

April 14, 1909

Trustees met at Library. Full board present. Organization for the ensuing year was effected by the choice of Dr. Amos D. Hadley as chairman and Mr. Alb. Cutting as clerk. The minutes of the last meeting were read and approved. An official communication from the Town Clerk was read announcing the re-election at the annual Town Meeting of Dr. A. D. Hadley and Mr. John Connelly as Trustees for three years, and Mr. Andrew A. Harris as Trustee for one year, to fill the vacancy occasioned by the resignation of Mr. Arthur E. Bennett. The Trustees for the ensuing year are

Amos D. Hadley	Alfred A. Carter
John Connelly	Alb. Cutting
Francis Shaw	Andrew A. Harris

Mr. Shaw as Treasurer of the Library Funds announced the receipt of $315.76 from the Town Treasurer, this being a bequest of the late Cynthia C. Roby to the Library, to be known as the Roby Fund, the income of which is to be used "for the running expenses of the Library." The investment of this fund to be considered by the Trustees at a future meeting.

Voted That Miss Margaret E. Wheeler be re-elected Librarian for the ensuing year.

Voted That L. C. Vincent be employed as janitor for the ensuing year.

Voted That Mrs. Grace Loker be re-elected Assistant Librarian for the ensuing year on the same terms and conditions as last year.

Voted That Marcus M. Fiske

be employed as janitor of the Cochituate Branch for the ensuing year upon the same terms and conditions as last year.

Voted That the By-Laws of the Library be amended to the effect that the hours during which the Library shall be open shall be on Wednesdays from 2 to 9 o'clock p.m., and on Saturday from 3 to 9 o'clock p.m.

Voted That the salary of the Librarian for the ensuing year shall be $350.

Voted That the salary of the Janitor of the Main Library shall be $18. a month, for the ensuing year.

Voted That meetings of the Trustees during the year shall be held on the second Wednesday of each month except in the months of July and August when no meetings shall

be held.

Voted — That Mrs. Alice Cutting be House Committee of the Prairie Library, and Mrs. Nathan Connelly be House Committee of the Cochituate Branch for the ensuing year, with the same powers and duties as heretofore.

Voted — That Dr. Haddley, as Chairman, and Messrs Shaw and Connelly be appointed Purchasing Committee of Books for the ensuing year, to act under the ~~same~~ conditions of the vote passed concerning this committee on April 8, 1908.

Voted — That a new typewriting machine be purchased. ~~at a cost of $50.~~

Voted — That Mr. Shaw purchase said machine, and that he be given full powers to act at his discretion in the matter.

Voted That Mr. Cutting purchase three tons of coal, for use in the Main Library.

Voted That a gift of books from an anonymous donor be accepted.

Voted That the Purchasing Committee be instructed to purchase two copies of the Chart Book of the International Encyclopaedia for 1907 and 1908, for use in the Main and Branch Libraries.

Adjourned Attest

Geo. Cutting
Clerk

May 12, 1909

Trustees met at Library. Present Messrs. Connelly Shaw Cutting Carter and Harris.

Minutes of last meeting were read and after the following correction made, were accepted, viz - That the vote recorded as "That a new type-writing machine be purchased at a cost of $50"; be changed to read, "That a type-writing machine be purchased"

Voted

That the amount $3155.76 received from the executor of the estate of the late Cynthia C. Robbins as a bequest to the Library, be invested in three Collateral Trust 4% bonds of the American Telephone and Telegraph Company, due in 1929, and the total amount remaining after the purchase of these bonds be deposited in a savings bank.

Mr. Shaw reported the purchase of a typewriting machine as in proceeds, and a discussion of the merits of the various machines followed, Mr. Shaw reading letter from various business houses bearing on the matter.

Voted That Mr. Donnelly be made a committee to secure offering subscriptions to periodicals in the Cochituate Branch.

Voted That the matter of closing the Cochituate Branch every evening except Wednesday, Thursday and Saturday, be left to the discretion of the House Committee.

Voted That 200 volumes, one half of which may be fiction, be sent to the Cochituate Reading Room, to be taken out thereon cards, the same to be from the main Library, said books to be returned from reading room

to the main library at the end of two months and then 200 more be sent to the reading room to take their place, and to continue each two months thereafter. Any books which may be in circulation at the end of the two months to be returned to the main library as soon as possible after reaching the reading room.

Voted That the Chairman of Trustees and the House Committee of the Co-ordinate Branch be a committee to select the books to be sent in conformity with above vote, and to formulate plans for the details of its operation.

Adjourned Attest
A. W. Cutting
Clerk.

June 9, 1909

Trustees met at Library. Present Messrs. Norris Shaw Connelly and Cutting. In the absence of the Chairman Mr. Shaw acted as chairman pro tem. Minutes of last meeting read and approved. Mr. Connelly reported having renewed subscriptions to magazines for Branch and that the summer schedule for opening Branch went into effect May 15. Mr. Shaw reported investment of Roby bequest in conformity with vote of May 12, and also purchase of type writing machine costing $50 and old machine.

Voted That the gift of 10 volumes, new novels, from an anonymous giver be accepted.

Voted That all the books in the Cochituate Branch, except

books of reference, be placed in circulation.

The Committee reported the temporary removal of 200 books to the Cyclinate Branch under vote of May 12.

Adjourned Attest
A. W. Cutting Clerk.

Sept. 8, 1909

Trustees met at Library. Present Messrs. Hadley Connelly Morris and Cutting, the Chairman presiding. Minutes of last meeting were read and approved.

Mr. Cutting as House Committee reported installation of movable electric lamp for use among the stacks.

Mr. Connelly reported the removal of 200 books to the Cochituate Branch on July 16 for circulation there. From that date until the present these books show a circulation of 490, divided as follows:

Fiction	341
Juvenile	108
History	19
Literature	13
Biography	7
Sociology	2
	490.

Voted That the matter of schedule of hours of opening of Children's Branch be left to the discretion of Mrs. Connolly.

Mrs. Connolly reported having granted permission to the Town Collector of Taxes to advertise the payment of taxes at the Branch Library rooms on the evenings of Sept. 30, Oct. 4, 11 & 18.

Voted That 3 volumes returned by the Barry family be burned, there being a case of scarlet fever in that family.

Voted That one volume, "Memorial, Wayland in the Civil War" be presented to Mrs. Wm. T. Dudley, daughter of the late Charles H. Campbell.

Voted That 8 volumes on "The Theory of Art" and similar subjects and 1 volume of verses, all by Geo. L. Raymond of Princeton N. J., and given by the author;

2 volumes "Capitola the Madcap" and "The Gypsy Queen" Vols "given by Mrs. D. J. Foley, and one volume "Mountain Pathways" by Hector Waylen, given by the author, be accepted. Also that one volume issued primarily as an advertisement of silver ware by the Towle Mfg Co, containing historical matter and illustrations be accepted.

Adjourned

Attest
Alvo. Cutting
Clerk

Oct. 9, 1909

Trustees met at Library. Full board present. Minutes of last meeting read and approved.

Voted That Miss Sarah Campbell be employed to assist Librarian in Annual Inspection of Library.

Voted That the House Committee be authorized to have an inventory made of the property other than books, in the Library, and that such an inventory be made annually at the time of the Annual inspection.

Voted That Mr. Cutting, as House Committee purchase the usual quantity of coal for the ensuing winter.

Mr. Connelly reported with schedule at Branch as having begun Sept. 30.

Adjourned. Attest Wm. Cutting Clerk

Nov. 10, 1909

The Trustees met at Library. Present: Messrs. Hadley, Connolly, Norris and Cutting. Minutes of last meeting were read and approved. Mr. Cutting and Mr. Connolly reported having made inventories of property other than books and fixtures in the main library and branch, which were shown on file.

Voted That Mr. Shaw renew subscriptions to periodicals.

Voted That Mr. Cutting be appointed a committee to confer with the Selectmen in regard to an inspection of the house of Abby W. Harwell. This house was bequeathed by the late Abbie M. Heard to the town of Wayland, subject to a life interest of her niece Mrs. Harwell.

for the benefit of the Library. A further condition of Mrs. Tarbell's interest being that she keep the premises in good repair. Failing in this, the property at any time becomes the property of the town, subject to the conditions of the will.

~~Adjourned~~

A report of the Annual Inspection of the library was received from the Librarian showing two books unaccounted for.

Adjourned Attest

Leo Cutting
Clerk

Dec. 8, 1909

Trustees met at Library - Present Messrs. Connelly, Shaw Morris and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting reported conference with Mr. Edmund H. Sears of the board of Selectmen of Wayland, in conformity with vote of last meeting. Mr. Sears promised to take the matter up with his full board and report later. The matter of the town's insurable interest, in case of loss by fire of the Farwell house was suggested by Mr. Sears.

Voted That Mr. Cutting's report be accepted as in progress.

Mr. Shaw reported renewal of subscription to periodicals.

Several cases of books given the library by the will of the late Charles H. Draper of Brookline having been received, it was

Voted That the Secretary convey to Mr. William S. Draper Executor of the estate, the thanks of the Trustees for the gift.

Voted That Mr. Cutting in ordering a new lot of book plates, cause the titles of the funds from which books are purchased, to be incorporated in the engraving.

Voted That one volume "Together" by Robert Herrick, be withdrawn from circulation.

A list of books to be purchased was considered, and attention called to cracking of plastering by jarring of trains. It was suggested that the House Committee consult a builder in return to last. Adjourned Attest Alex. Cutting Clerk.

Jan. 12, 1910

Trustees met at Library. Present Messrs. Hadley Connelly Carla Norris and Cutting. Minutes of last meeting read and accepted.

Mr. Cutting read a letter from Mr. Edmund H. Sears of the board of Selectmen in regard to the Farwell property, which was placed on file.

Voted That Mr. Cutting be made a committee to confer with the Selectmen in the matter of insurance on the Farwell house, as recommended in said letter.

A copy of the will of the late Charles H. Draper was received from Mr. Shaw and placed on file.

Voted That Mr. Connelly purchase books for the Colonial Branch ~~using any part of the~~

$135 - this amount being the balance of appropriation as estimated by them which will remain unexpended after current bills are paid, of the Cochituate Branch, for the present financial year.

Voted That the Librarian make a detailed list of all books and pamphlets received from the Charles H. Draper bequest and present it to the Trustees at their next meeting.

Voted That a gift of four volumes from Mrs. Henry Curtis Snow be accepted and acknowledged.

Adjourned

Attest
Alb Cutting
Clerk.

Feb. 9. 1910

Trustees met at Library. Present Messrs. Hadley Connelly Morris and Cutting. Minutes of last meeting read and approved after correction requested by Mr. Connelly, the words "to the amount of said $135" being replaced by "using any part of $135."

Voted That the Treasurer of Library Funds cancel and return to the Town Treasurer the Town note of $500. representing the Ella C. Draper Fund, this amount having been paid by the Town to the Trustees Feb. 7. 1910.

Voted That the Treasurer of Library Funds procure a list of investments suitable for this fund and exhibit it at a future meeting for a selection by the Trustees.

Voted That the book purchasing Committee make a reasonable

purchase of books after consultation with the Librarian, the purchase to include a new set of Packing Works.

Voted That Mr. Shaw be made a committee to attend to necessary binding.

Voted That the gift of one pamphlet from Mr. Frederick T. Hunt of Weymouth be accepted and acknowledged.

A discussion of disposition of books of the Charles H. Draper bequest resulted in 130 volumes of the 258 being recommended for cataloging and the remainder held for the present.

Adjourned

Attest
Alb. Cutting
Clerk

March 9, 1910

Trustees met at Library. Shaw
Present Messrs. Hadley, Connelly, Shaw
Norris and Cutting. Minutes of
last meeting were read and
accepted.

Mr. Shaw reported can-
cellation of note of the Town of
the Ella E. Draper fund, and
the receipt of $5000. from the
Executors of the Estate of the
late Charles H. Draper as a bequest
to the Library, expressed in the fol-
lowing clause of his will: "&
give to the Wayland Town Library
of Wayland, Massachusetts, the
sum of $5,000.00 to be known as
the James Sumner Draper Fund,
the amount to be securely invested
by the Trustees of the library and
the income thereof only to be used
for the purchase of books, mag-
azines and shades for the library."

Voted That Mr. Shaw as treasurer of the library funds be directed to ~~invest~~ deposit the $500. of the Ella E. Draper fund in a Boston Savings Bank.

Voted That Mr. Shaw procure a list of five $1,000 bonds available for purchase, the same to be such as are approved by the Savings Banks Commissioners as legal investments for Savings Banks, and submit this list by mail to the trustees for approval as an investment of the James Sumner Draper Fund. Following this approval he is to purchase the bonds.

Acting upon a communication from the Librarian suggesting a re-arrangement of books on the stacks, it was

Voted That the House Committee cause the old books shelves in the basement to be

stained to conform in color and finish to the other wood work of the library and placed in the gallery. That the books now in the main stack room comprising the departments of Sociology, Religion, Philosophy and bound periodicals be removed to these stacks in the gallery, and that the resulting space be used by the librarian at her discretion.

Adjourned

Attest
Alex. Cutting
Clerk

April 13, 1910

Trustees met at Library. Full board present. At the annual town meeting held Mar. 28, 1910 Mr. Andrew A. Morris and Mr. Lester R. Gerald were elected Trustees for the term of three years, making the present board, for the ensuing year as follows:

Francis Shaw	term expires	1911
Alfred W. Cutting	"	1911
John Connelly	"	1912
Amos F. Hadley	"	1912
Andrew A. Morris	"	1913
Lester R. Gerald	"	1913

Voted That the board proceed to organize for the ensuing year by the election of a chairman and secretary.

Voted That Mr. Amos D. Hadley be Chairman, and

Voted That Mr. Alfred W. Cutting be secretary for the year ensuing.

Voted That Miss Margaret E. Wheeler be re-elected Librarian and Mrs. Grace Loker assistant librarian, and that J. C. Vincent be reappointed janitor of the main library and Marcus M. Fiske janitor of the Cochituate Branch and Reading Room for the ensuing year upon the same terms and conditions as heretofore.

Voted That Mr. Alfred W. Cutting act as House Committee of the main Library and Mr. John Connelly as House Committee of the Cochituate Branch for the ensuing year.

Voted That the Chairman with Messrs Shaw and Connelly

act as Book purchasing Committee for the year, in conformity with the vote passed April 8, 1908.

Voted That meetings of the Trustees be held the second Wednesday of each month at 7.45 p.m. at the Main Library, except in the months of July and August.

Voted That the town's appropriation of $1600- for Library support be apportioned as follows:

Main Library	$800.
Repairs on Main Library	100.
Cochituate Branch	700.

and that the income from the various funds be devoted to the Main Library.

Mr. Shaw as Treasurer of Library Funds reported deposit of $500- Ella E. Draper fund in the Suffolk Savings Bank

of Boston. Mr. Shaw also reported investment of the $5,000- James Sumner Draper fund in the following bonds the same having been unanimously approved by the Trustees under provisions of vote passed March 9, 1910.

1000- Boston + Albany R.R. 4% due 1933-	1001.25
1000- Boston + Maine R.R. 4% due 1926-	990.
1000- Fitchburg R.R. 4% due 1925	995.
1000- Delaware + Hudson R.R. 4% due 1943	1000.
1000- Chic. Burl. + Quincy R.R. 4% due 1958	993.75

Mr. Cutting as House Committee, reported work on book stacks for gallery as in progress.

Adjourned. Attest

Alb. Cutting, Clerk

May 11, 1910

Trustees met at Library. Present Messrs. Hadley Shaw Norris Gerald and Cutting. Minutes of last meeting were read and approved.

Voted That the gift of eight volumes from an anonymous giver be accepted.

Voted That Mr. Connelly renew expiring subscriptions to periodicals at Cochituate.

Voted That the summer schedule of hours of opening the Cochituate branch be put in force by Mr. Connelly at his discretion.

Adjourned Attest

A.W. Cutting
Clerk

June 8 1910

Trustees at Libry Hadley Shaw Norris

Gerald - Connelly

Connelly clerk pro temp

Routine business only

J Connelly
Clerk pro temp

Sept 14, 1910

Trustees met at Library.
Present Messrs. Connelly, Gerald, Norris, and Cutting. In the absence of the Chairman Mr. Connelly was elected Chairman pro tem. Minutes of last meeting were read and approved.

Voted That the action of a majority of the Trustees in causing the Children's Branch to be closed for two weeks in August on account

of an epidemic prevalent at that time in Co Chihuahua villages, be approved.

Mr. Harris and Mr. Cutting reported in this matter that such of the Trustees as could be communicated with, were consulted.

Voted That some twenty five volumes returned from infected households be destroyed at once, a list of numbers and titles being first made.

Voted That the gift of three volumes from an anonymous giver be accepted.

Voted That the House Committee purchase the usual winter's supply of coal.

Voted That in view of the day of the next regular meeting of the Trustees falling upon a holiday (Wed. Oct. 12) the meeting be appointed for Sat. Oct. 15 at 7:45 p.m.

A letter from Mr. Samuel W. Mead, architect of the Library building, in reply to inquiries made by the House Committee concerning cracking of plastering in ceiling of reading room, was read.

Voted That this letter be laid upon the table to await action by the full board, and that the House Committee be instructed ~~to adjourned attest Cutting, Clerk~~ to ask Mr. Mead if any immediate danger is possible in the present state of the ceiling.

Adjourned Attest

A. S. Cutting
Clerk

Ch.

Nov. 15, 1910

Trustees met at Library.
Present Messrs. Hadley, Shaw,
Gerald and Connelly.
In the absence of the Clerk
Mr. Connelly was chosen as Clerk
pro tem.

Voted That the House Committee
at Cochituate Branch be author-
ized to replace such books as
in their best of the Reading
Room books destroyed by vote
of last meeting.

Voted That books of Main Library
which were destroyed under same
vote be replaced at the discretion
of the Book Purchasing Committee

Voted That the Librarian secure
the services of Miss Sarah Cam-
bell as assistant at Annual
Examination.

Voted That Mr. Shaw renew sub-
scriptions for magazines for the

ensuing year.

Voted That a gift of books from an anonymous given be accepted.

Voted That the House Committee of the Cochituate Branch have the Annual Examination of that department of the Library made.

Adjourned Attest

(John Connelly
[illegible])

Nov. 9. 1910

Trustees met at Library. Present Messrs. Hadley Connelly Norris and Cutting. Minutes of last meeting were read and approved.

The report of the Librarian on the Annual Examination was received, showing one book miss-

ing at the Main Library and two at the Cochituate Branch.

The report and inventory of the Assistant Librarian at Cochituate on the examination was received and placed on file.

Voted That Mr. Connelly be authorized to purchase books for the Cochituate Branch at his discretion to the amount of about $50.

Voted That Mr. Connelly attend to the matter of binding periodicals.

Voted The the House Committee of the Main Library cause the annual inventory of property and effects to be made.

Adjourned Attest

A W Cutting
Clerk

Dec. 14, 1910.

Trustees met at Library. Present Messrs. Hadley, Shaw, Connelly, Harris and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting as House Committee for Main Library reported inventory of effects having been made. Mr. Connelly reported purchase of books for Cochituate Branch in conformity with vote of last meeting.

Voted That the gift of one volume "African Game Trails" by Theodore Roosevelt from Mr. H. L. Raynes be accepted and acknowledged.

A mass of old magazines having been offered to the Cochituate Branch by Mrs. Edward A. Atwood, it was

Voted That Mr. Connelly convey

to Mrs. Atwood the Trustees appreciation of the offer, and inform her that such a gift would be of no value to the Library, and suggest that if no better disposition occurs to her that the magazines might be given to the children using the reading room.

Voted That a collection of historical addresses in pamphlet form, presented by Rev. Seth Curtis Beach be accepted and acknowledged.

Voted That Mr. Norris be made a committee to engage the services of Mr. Frost of Wellesley the contractor at present building the new school house at Colchituate to inspect and report on the condition of the ceiling of the dome of the Reading Room.

Adjourned Attest

Alb. Cutting
Clerk

Jan. 11, 1911

Trustees met at Library. Full board present. Minutes of last meeting read and approved. Mr. Norris reported inability as yet to secure the services of Mr. Frost to inspect reading room ceiling, but hoped to do so soon. List of books suggested for purchase by principal of high school discussed, also general addition to Library.

Voted That the gift of 3 volumes from an anonymous donor be accepted.

Voted That the gift of some 30 numbers of the Nat. Geographic Magazine be accepted and acknowledged. The gift of Mr. Arthur G. Bennett.

Voted That the Secretary write the Annual Report of the Trustees to the Town.

Adjourned

Attest Alice Whiting Cl.

Feb. 8. 1911

Trustees met at Library.
Present Messrs. Hadley Connelly
Harris Gerald and Cutting.
Minutes of last meeting were
read and approved.

Mr. Harris reported an in-
spection of the ceiling of the
reading room having been made
by Mr. Frost the contractor of
the new Cochituate school.
Mr. Frost considered the dan-
ger of further cracking very
slight and the framing of
the building in excellent con-
dition. He thought that all
necessary repairs might be made
at a small expense.

A discussion of new books
followed.

The secretary submitted
a draft of the Annual Report

of the Trustees to the town, and it was

Voted That the report as submitted be accepted and printed in the Annual Town Report.

Voted That the secretary procure of the architect of the Library building a set of plans of the building to be placed on file.

Voted That Mr. Connolly be authorized to expend the unexpended balance of the appropriation for the Schindler Branch of the fiscal year, in the purchase of books.

Adjourned Attest

Alfred W. Cutting
Clerk.

March 8, 1911
Meeting called. No quorum.

A. W. Cutting, Clerk

April 12, 1911

Trustees met at Library. Present Messrs. Hadley, Gerald Morris Shaw and Cutting. Minutes of last meeting were read and accepted.

Voted That the organization of last year, with the committees appointed April 13, 1910, be continued for the forthcoming year.

Voted That the present employees be continued in service on the same terms and conditions as last year.

Mr. Cutting presented a set of plans of the library

building, received from the architect.

Voted That same be placed on file.

Voted That the gift of one copy of a directory of Wayland entitled "The Wallham suburban directory" for 1911, from Mr. Cutting be accepted.

Voted That Mr. Shaw cause a complete file of the Annual Town Reports of Wayland to be bound.

Voted That two volumes (in duplicate) of "Town Told Tales" by Wm. D. Robinson M.D. be returned to the donor Mrs. W. F. Henderson, as unsuitable for use in the library.

Voted That four volumes from an anonymous donor be accepted.

Adjourned Attest

Alvo Cutting,
Clerk

May 10, 1911.

Trustees met at Library. Present Messrs. Hadley Connolly Norris Shaw and Cutting. Minutes of last meeting were read and approved.

Voted That Mr. Connolly renew subscriptions of periodicals for Cochituate Branch.

Voted That Mr. Shaw as treasurer of Library Funds adjust with the Town Treasurer the interest on the Draper Fund for the last year in conformity with vote passed by the Town March 27, 1911.

Voted That the salary of the Assistant Librarian at the Cochituate Branch be $275- for the present year, to date from April 1, 1911.

Adjourned Attest

Alvo. Cutting
Clerk

June 14, 1911

Trustees met at Library
Present Messrs. Norris Shaw Connelly Hadley and Cutting. Minutes of last meeting were read and after the following addition to records concerning action on town vote was made, were accepted.
"That Mr. Shaw as Treasurer of Library Fund put into effect the provisions of article 26 of the warrant for town meeting accepted by the town at the annual meeting held Mar. 27, 1911, so much of it as pertains to Library Fund."

Voted That in response to desire expressed by certain citizens of Cochituate, the books on Socialism, recently purchased by the library by request, be sent to the Cochituate Branch with the next lot of books sent.

Voted That the library and

Branch shall be open on Sat. June 17 of the present year.

A discussion followed as to the latitude of discretion which the house committee of the main library might properly use in expenditures.

Voted That Mr. Connelly purchase books for the Cochituate Branch to the amount of $50.

Adjourned attest

A. W. Cutting
Clerk

Sept. 13, 1911

Trustees met at Library. Present Messrs. Hadley Connelly Morris and Cutting. Minutes of last meeting were read and approved.

Voted That eight novels presented by an anonymous donor be accepted.

Voted That one volume "An Historical Address" by Alex. Cutting, presented by him, be accepted, and that he be requested to add an autograph presentation to the library in it.

The death of Mr. Arthur C. Bennett, for many years a trustee of the library having recently occurred, the present board desire to place upon record their appreciation of his services, as set forth in a vote passed on the occasion of the acceptance of his resignation March 10, 1909.

Voted That 10 volumes, "The Children's library of work and Play" be purchased.

Voted That the matter of purchase of fuel for the approaching winter be left in the hands of the House Committee. This vote to apply to the main library.

Voted That the opening of the winter schedule of the Scituate branch, as regards hours, be left in the hands of Mr. Connelly

Adjourned Attest

Alice Cutting
Clerk

Oct. 11, 1911

Trustees met at Library. Present Messrs. Hadley Shaw Connelly Gerald and Cutting. Minutes of last meeting were read and adpproved. The annual inspection of the library being near at hand it was voted

Voted That the Librarian obtain the services of Miss Sarah Campbell as assistant in checking out the books, and that she be paid the ~~same~~ usual compensation

Voted That Mr. Connelly be authorized to buy books for the Circulating branch to the extent of some $30.

After a discussion of new books to be purchased, the meeting was adjourned.

Attest A.D. Cutting
Clerk

Nov 8, 1911

Trustees met at Library. Present messrs. Connelly Cutting Hadley and Norris. Minutes of last meeting were read and approved. A report of the Annual Examination showed three books missing in the main library and three in the Cochituate Branch.

Voted That Mr. Shaw renew the expiring subscription to magazines, and to add the National Geographic Magazine to the list.

Voted That the House Committee of the main library cause the ceiling of the reading room to be repaired by pointing up the cracks and retinting, the expenditure necessary being left to his discretion.

Voted That the book purchasing Committee make a liberal purchase of books out of available funds, the usual limit of $20 per month being suspended in this case.

Voted That Mr. Connelly purchase a set of 10 volumes "The Children's library of Work and Play", and also expend $25. in other books for the Cochituate Branch.

Adjourned Attest A W Cutting
Clerk

Dec. 13, 1911

Trustees met at Library. Present Messrs. Hadley Connelly Norris Shaw and Cutting Minutes of last meeting were read and approved.

Voted That the gifts of two novels and a year of Littell's Living Age from the Misses Loring, and one volume from an anonymous giver be accepted and the former acknowledged by the secretary.

A discussion concerning the

disposal of the accumulated magazine and periodical in the library resulted in no action being taken.

Attention was called to the breaking and entering of the Library on the night of [illegible] when the type-writer was stolen and a glass show case of ancient books and documents broken and a portion of its contents taken. This matter had been taken in hand by the Selectmen, and a letter from the district office of the State Police was read and placed on file.

Voted That Mr. Shaw cause all books requiring it to be repaired and rebound.

Voted That Mr. Cutting purchase coal for the main library.

Adjourned Attest

A.W. Cutting
Clerk

Jan. 10, 1912

Trustees met at Library. Present Messrs. Hadley Shaw Connelly and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting reported interview with Mr. E. W. Small, builder, who estimated cost of repairs to ceiling of reading room of main library as $250.

Voted That this work be done at once under the supervision of Mr. Cutting.

Voted That Mr. Shaw in rebinding books be authorized to use his discretion in discarding or destroying such books as he may consider valueless.

Voted That Mr. Connelly purchase books for the Cochituate Branch at his discretion to the amount of $75.

Adjourned Attest A. W. Cutting
Clerk

Feb. 14, 1912

Trustees met at Library. Present Messrs. Hadley Connelly Shaw Norris and Cutting. Minutes of last meeting were read and accepted.

Mr. Cutting reported repairs on ceiling of reading room and other walls of the building as completed. He asked instructions as to a thorough cleaning of the building, suggesting the purchase of a vacuum cleaner as a permanent adjunct of the building. It was suggested that one might be rented for this occasion.

Voted That Mr. Cutting cause the building to be thoroughly cleaned, employing such labor as he may require.

An informal discussion followed concerning the disposition

of accumulated periodicals and
valuable books. The duties
of the Librarian in regard thereto
and recommendations to this Trus-
tees as to desirable and necessary
action in administration were
discussed.

Adjourned Attest
O.D. Cutting
Clerk

March 13, 1912

Trustees met at Library.
Present Messrs. Hadley, Morris, Gould
and Cutting. Minutes of last
meeting were read and accepted.
Mr. Cutting as House Com-
mittee reported that cleaning the
building had been impracticable
as there had been no water
available. A new water tank

having been in course of building by the rail road, which has been the library's source of supply.

Voted That the gift of one volume "The Heart of Us" from Mr. Francis Blake of Weston be accepted and acknowledged.

Adjourned Attest

A. W. Cutting
Clerk

April 10, 1912

Trustees met at Library. Present Messrs. Hadley Norris Gerald and Cutting.

This being the first meeting since the annual Town Meeting, the board proceeded to organize for the ensuing year. On motion of Mr. Gerald it was

Voted That the organization of last year be continued, including committees as appointed.

Dr. Hadley then took the chair, and the minutes of the last meeting were read and approved.

Voted That Miss Margaret E. Wheeler as Librarian, Mrs. Grace Loker as librarian of the Cochituate Branch, J. C. Vincent as janitor of the main library, and Marcus Fiske as janitor of the Cochituate Branch be reappointed upon the same terms and conditions.

Voted That Mr. Cutting as house committee, be authorized to have the sashes of the main library windows shutted and drawn, and the exterior wood work painted.

Adjourned Attest

Alfred W. Cutting
Clerk

Present Trustees

	Term Expires
Amos S. Hadley Chairman	1915
Alfred W. Cutting Clerk	1914
John Connelly	1915
Francis Shaw	1914
Andrew A. Morris	1913
Lester R. Gerald	1913

Mar 8. 1912

Trustees met at Library. Present Messrs. Hadley Norris Connelly Shaw and Cutting. Minutes of last meeting read and approved.

Voted That Mr. Connelly renew subscriptions to present list of periodicals at Cochituate Branch and that the National Geographic Magazine be added to the list.

Voted That two volumes from an anonymous donor be accepted.

Voted That the Chairman be authorized to purchase at his discretion a duplicate to replace the one stolen from the Library in November last.

Without formal vote Mr. Shaw was empowered to make disposal of accumulated files of unbound magazines and periodicals.

Adjourned After A. O. Cutting
Clerk

June 12. 1912

Trustees met at Library. Present Messrs. Hadley Connelly Shaw and Cutting. Minutes of last meeting were read and approved.

A copy of Webster's International Dictionary having been presented to the Trustees for purchase by a book agent, and in view of the fact that the Library possesses no such dictionary, it was voted

Voted That Mr. Shaw make inquiries as to whether or not this dictionary is a standard work, and if the price asked is as low as it can be bought elsewhere, and communicate his findings to Mr. Cutting who is authorized to purchase the book if Mr. Shaw's report be favorable.

Voted That the gift of two Parian busts of Emerson and Wallis Scott from Mrs. Jacob Reese be accepted

and acknowledged with thanks.

A letter addressed to Mr. Shaw asking that a list of books on Socialism be put in the library was read. It was

Voted That Mr. Shaw reply that any further accession of works on this subject was inexpedient.

Voted That Mr. Connelly prepare a list of books for purchase for the Cochituate Branch to the amount of $25. and submit this list for approval to the Trustees.

Voted That the gift of four volumes from an anonymous donor be accepted.

Voted That the gift of 1 volume "The Blue and the Gray" from Mrs. Daniel W. Pickens be accepted and acknowledged with thanks.

Voted That Mr. Connelly cause the coverings of the tables at

the Cochituate reading room to be removed.

Adjourned Attest

Wm Cutting
Clerk

Sept. 11, 1912

Meeting called. No quorum.

Wm. Cutting
Clerk.

Oct 9, 1912

Trustees met at Library.
Present Messrs. Hadley, Camblin
Shaw, Norris and Cutting. Min-
utes of last meeting were read
and accepted.

On motion of the annual
inspection in October it was

Voted That Miss Sarah Camp-
bell be employed as Assistant
to the librarian in the inspection.

Voted That Mr. Shaw renew
existing subscription to the
present list of periodicals.

Voted On motion to request
that duplicates of the text
books used in the High School
and College be added to the
library, Prof. Camblin was ap-
pointed to confer with the
Superintendent of schools to
procure such a list.

Adjourned Attest
A. A. Cutting, Clerk

Nov. 13. 1912

Trustees met at Library
Present Messrs. Hadley Connelly Morris Shaw and Cutting. Minutes of last meeting were read and approved.

At the annual inspection made in October, the Librarian reported six books unaccounted for. The assistant librarian at the Children's branch presented a detailed statement of the administration and activities of that department which was read and

Voted That this statement be made a part of the records of the library.

Voted That Mr. Cutting be authorized to replace the carbon lamps now in use in the main library and branch by tungsten lamps, if upon investigation this be found advisable.

Voted That the gift of six novels by an anonymous donor be accepted.

Voted That Mr. Connelly be authorized to purchase books for the Cochituate Branch to the amount of $50 to $60.

Adjourned Attest
A.D. Cutting
Clerk

Dec. 11, 1912

Trustees met at Library. Present Messrs. Hadley Shaw Connelly Morris and Cutting. Minutes of last meeting were read and approved.

Voted That an offer of "The Survey" a weekly and The "Journal of Outdoor life" from Miss E.P. Hamlin be accepted and acknowledged.

Owing to the prevailing high price of coal, the House Committee of the main library was authorized to buy and use hard wood, at his discretion.

Adjourned Attest
A.D. Cutting
Clerk

Jan. 8. 1913

Trustees met at Library. Present Messrs. Hadley Norris Shaw Connelly and Cutting. Minutes of last meeting were read and approved. Beyond approval of bills for the month and general discussion no business was transacted.

Adjourned Attest
A.W. Cutting Clerk

Feb. 12. 1913

Trustees met at library. Present Messrs. Hadley Connelly Norris and Cutting. Minutes of last meeting read and approved.

Voted That Mr. Cutting prepare the Annual Report to the town.

Voted That Mr. Connelly have an electric lamp placed over the door at the Cochituate branch.

Adjourned Attest
A.W. Cutting Clerk

March 13, 1913

Trustees met at library. Present Messrs. Shaw Norris Hadley and Cutting. Minutes of last meeting were read and approved.

Beyond approval of bills and annual discussion no action was taken.

Adjourned Attest Wm. Cutting
Clerk

April 21, 1913

Trustees met at library. Organization of the new board being in order, it was voted the organization of the preceding year be continued, viz.:

Chairman Dr. A. S. Hadley
Secretary Wm. Cutting

Dr. Hadley then took the chair and the minutes of last meeting were read and accepted.

The members of the board for the ensuing year are

	term of office
Francis Shaw	1914
Alfred W. Cutting	1914
John Connelly	1915
Amos E. Hadley	1915
Lester R. Gerald	1916
Wallis C. Wilson	1916

All were present but Mr. Connelly. Upon motion it was Voted. That the same committee be retained for the ensuing year; viz.

House Committee. Mr. Cutting
" Branch. " Connelly
Purchasing Agent " { Shaw, Hadley, Connelly }

Voted That the present force of employees be retained for the ensuing year upon the same terms viz.

Librarian Margaret E. Wheeler
Asst " Grace C. Loker
Janitor Main J. C. Vincent
" Branch Marcus Fiske

Voted That the gift of three novels from an anonymous giver be accepted.

Adjourned Attest
A. D. Cutting
Clerk

May 14, 913

Trustees met at library. Present Messrs. Hadley Connelly Gerald and Cutting. Minutes of last meeting were read and accepted.

Voted That the date of inaugurating the summer schedule of hours there at the Cochituate branch be left to Mr. Connelly

Voted That Mr. Connelly be empowered to renew subscription to periodicals for the Cochituate br.

Adjourned Attest

A.D. Cutting,
Clerk

June 11, 1913

Trustees met at Library.
Present Messrs. Connelly, Gerald
Shaw, Hadley and Cutting. Minutes of last meeting were read and accepted.

Mr. Connelly reported that the summer hours of opening the Cochituate branch would go into effect on June 1.

Voted That books be purchased to the amount of $130.

Voted That Mr. Cutting purchase next winter's supply of coal for the main library when the price would seem to warrant such action

Adjourned

Attest
Wm. Cutting
Clerk

Sept. 10, 1913

Meeting called. No quorum.

Oct. 8, 1913

Meeting called. No quorum.

Nov. 11, 1913

Trustees met at Library.
Full board present. Minutes of last meeting read and approved.
Mr. Cutting reported having received a communication from Mrs. Abbie M. Farwell who holds a life interest in a house and land on Old Sudbury road in Wayland, bequeathed to the town of Wayland by the late Mrs. George Heard to establish a library fund to stand in the name of her daughter Sarah. Mrs. Farwell expressed her de-

satisfaction with the existing condition, and intimated a desire to learn of the library's interest in the property, and requested the consideration of the trustees on this subject.

Voted That the secretary be requested to reply to Mrs. Farwell, calling attention to the fact that the library trustees, merely being a committee of the town to administer one branch of the towns interests, have no authority or power to act in disposal of property belonging to the town. That such a matter could only be acted upon by the town, in a regularly called meeting, under warrant issued by the board of selectmen. The secretary was further instructed to make inquiries as to the status of the insurance on this property -

Voted That Mrs. Shaw renew subscription to periodicals at expiration for the main library.

Voted That the gift of one volume "Thrilling days in Army life" from Mrs. Tallmadge Van Rensselaer be accepted and acknowledged with thanks.

Mrs. Connelly reported the purchase of books to the amount of $7.05-

Voted That Mrs. Connelly expend the balance of the appropriation ($130-) namely $5.25- in books.

Voted That Mrs. Connelly have such books rebound, at the Cochituate branch, as she may deem necessary. Also that certain new book shelves, coat hooks and an umbrella rack be installed at the branch.

Adjourned Attest

Ina Cutting
Clerk.

Dec. 10, 1913

Trustees met at Library. Present Messrs. Hadley, Shaw, Connelly, Gerald and Cutting. Minutes of last meeting were read and accepted.

Reports of librarian on annual examination were received, the librarian of Co. Chittenden branch in writing.

Voted That the secretary engage Mr. Joseph E. Chandler as architectural expert to examine the basement of main library building, with a view to obviating dampness and consequent rotting, by ventilation or otherwise. Also that Mr. Cutting cause fallen plastering in basement to be replaced.

Adjourned after

Wm Cutting
Clerk

Jan. 14, 1914

Meeting called. No quorum.

Feb. 13, 1914

Trustees met at Library. Present Messrs. Hadley, Cutting, Gerald, Connelly and Shaw. Minutes of last meeting were read and approved.

Mr. Cutting reported interview with Mr. Joseph C. Chandler in relation to condition of basement of library building. Mr. Chandler had inspected the premises and agreed to furnish written report to Trustees. This report has not yet been received. Mr. Cutting also reported that repairs to plastering of ceiling in basement had been made.

Voted That the chairman make application to the Finance Com-

mittee of the town for the same appropriation for library purposes as last year.

Voted That the secretary prepare the annual report of the trustees to the town, for the Town Reports.

Voted That an offer of Miss E. P. Hamlin to furnish copies of "Bird Lore" be accepted to let the Secretary to the effect that the library is otherwise supplied with this publication.

Adjourned Attest

A. S. Cutting
Clerk

March 11, 1914

Trustees met at library at 7.45 p.m., the usual hour. The full board was present. Minutes of last meeting were read and accepted.

(1) Mr. Pelting reported having no communication from Mr. Chandler in regard to the situation in the library basement.

(2) The trustees' attention was called by the Chairman to the existence of scarlet fever in the town, two cases in one family being reported.

(3) The librarian reported cases of rudeness and disturbance by children in the reading room.

(4) Mr. Connelly reported an accumulation of magazines in the Co-chituate reading room which required disposition.

No formal vote was taken on the report, but action was authorized as follows:-

1- That Mr. Cutting write Mr. Chandler requesting his promised statement.

2- That the library follow the action of the School Committee in the matter of possible contagion, closing the main reading room, and refusing to issue books, so long as the schools are closed.

3- That the librarian, in the case of unruly children, take their names, to be reported to the trustees for action.

4- That Mr. Cunelly be authorized to sell as old paper any unnecessary accumulation of magazine or periodicals in the Periodical reading room.

Adjourned at [illegible]

Wm. Cutting
Clerk

April 8, 1914

Trustees met at Library. Present Messrs. Connelly Gerald Shaw and Cutting. This being the first meeting of the town year, organization for the ensuing year was the first matter to be considered.

The trustees for the year are

John Connelly	Term expires	1915
Amos D. Hadley	"	1915
Lester R. Gerald	"	1916
Walter E. Wilson	"	1916
Francis Shaw	"	1917
Alfred W. Cutting	"	1917

In the absence of the chairman of the old board it was voted that Mr. Connelly act as chairman pro tem. It was then

Voted. That the organization of the preceding year be continued, viz

Chairman	Amos D. Hadley
Secretary	Alfred W. Cutting

House Committee, Main library
Alfred W. Cutting
do Cochituate branch
John Connelly
Book purchasing Committee
Francis Shaw
John Connelly
Amos S. Hadley
Librarian Margaret E. Wheeler
Asst " Grace P. Soker
Janitor Main library
J. P. Vincent
do Cochituate branch
Marcus Fiske

Voted That the above said employees be retained upon the same terms and conditions as heretofore.

The minutes of the last year were read and accepted.

Mr. Cutting presented a letter from Mr. Joseph E. Chandler in regard to the dampness of the library cellar, which was

placed on file.

Voted That Mr. Cutting engage Mr. Chandler to construct if necessary, an outside house drain following the perimeter of the walls on the side of the library nearest the marsh and brook, as advocated by Mr. Chandler in the letter above referred to.

Adjourned Attest

A.D. Cutting
Clerk

May 13, 1914

Trustees met at library. Present Messrs Shaw Gerald Connelly Hadley and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting presented a letter from Mr. Chandler to the Trustees containing three estimates for doing the work of preventing dampness in the basement, from S. H. Bogart & Son, general contractor. These estimates contained figures for restoration of finished rooms now in basement. Mr. Cutting was instructed to further represent to Mr. Chandler that the Trustees at present wish to confine the work to preventative work only, including Mrs restoration, as per their vote at last meeting.

Voted That Mr. Cutting's report be accepted as that of progress.

Voted That Mr. Cutting purchase a new lawn mower and

brush mat for inner entrance door of library.

Voted That Dr. Hadley procure a duplicate of the table and stand now used for the display of new books, thus doubling the capacity of this feature.

Voted That Mrs. Connelly expend about $30. for new books for the Cochituate branch.

Voted That the gift of one volume "the Jamesons" from Mrs Arthur B. Nichols, and two novels from an anonymous donor be accepted with thanks.

Adjourned Attest

Alice D. Cutting
Clerk

June 10, 1914

Trustees met at Library. Present Messrs. Hadley Connelly Gerald Shaw and Cutting. Minutes of last meeting were read and approved.

Mr. Cutting reported interview with Mr. Chandler in conformity with instructions given him at last meeting. He had urged Mr. Chandler to begin work, but up to the present nothing had been done. Mr. Connelly suggested that Mr. Cutting be instructed to ask Mr. Chandler if he intended to do the work and if he would leave the trustees to give it to someone else.

A letter was received from Miss. Grace C. Soken tendering her resignation as Assistant Librarian, the same to take effect

June 20.

Voted That the resignation of Mrs. Grace C. Loker is received with regret by the trustees. In accepting it they wish to express to her their appreciation of her faithful and efficient services as the first librarian of the Cochituate branch and reading room, and direct their secretary to convey to her these sentiments.

After discussion concerning a possible successor to Mrs. Loker it was

Voted That Mrs. Gertrude D. Bishop be appointed Assistant Librarian at Cochituate to succeed Mrs. Grace C. Loker, resigned. That this election date from June 20, 1914.

Voted That Mr. Cutting carry an electric switch to be installed by the main entrance door of the main library, to light the

stairs and basement.

To effect certain improvements in the grounds of the library Dr. Hadley offered to have the brook cleaned out and Mr. Shaw to attend to changes in the shrubbery.

Adjourned Attest

Alice Cutting
Clerk

Sept 9. 1914

Meeting called. No quorum.

Attest

Alice Cutting
Clerk

October 14, 1914

Trustees met at library. Present Messrs. Hadley, Connolly, Cutting, Shaw and Gerald. Minutes of last meeting were read and approved.

Mr. Cutting reported that no response had been received from Mr. Chandler in reply in his inquiries about the proposed drainage work.

Voted That the secretary inform Mr. Chandler that the trustees had decided to take other measures in regard to this work.

It was reported that the town board of health had ordered a cesspool to be constructed on the premises of Mrs. Abbie Farwell in which estate the library holds a residuary interest, and that she had claimed that this should be done by the library. It was shown that by the terms of the will of the testator, all repairs were made

obligations for Mrs. Farwell.

The trustees held the usual discussion concerning new books, and Mr. Connelly suggested the advisability of acquiring all works of genealogy relating to Maryland families.

Voted That Mr. Connelly be empowered to purchase books for the Mechanicals Branch to the amount of $50, including some wall maps.

Voted That Miss Sarah Campbell be employed as assistant to librarian at the annual examination.

Adjourned

Attest
A. A. Cutting
Clerk

Nov. 11, 1914

Trustees met at library. Present Messrs. Hadley Connelly Shaw Gould and Cutting. Minutes of last meeting were read and approved.

The reports of the librarian and assistant librarian were presented and placed on file.

Voted That Mr. Connelly be authorized to purchase books for Co-chituate branch at his discretion.

Complaints were received from the librarian of disorderly conduct on the part of William Sayward and Nicholas Dole in the library.

Voted That the secretary be instructed to write to the fathers of William Sayward and Nicholas Dole stating that these boys, after being repeatedly requested to desist from disorderly conduct in the library whereby the users of the reading room have been disturbed and

annoyed; will upon further misconduct be denied the privileges of the institution.

Mrs. Shaw reported a cleaning up of accumulated periodicals in the basement of the main library, twelve cases having been sent to addresses furnished by the Lend a hand Society in the South and West, and the balance sold as paper stock.

Discussion ensued as to the elimination of obsolete and useless books in the library. Mrs. Shaw offered to supervise this, aided by an expert to be sent by the Free Library Commission of Mass, such books to be sorted, and then to await further consideration by the trustees.

Adjourned Attest

Alys Cutting

Sec.

Dec. 9, 1914

Trustees met at Library. Present Messrs. Hadley Connelly Shaw Gould and Cutting. Minutes of last meeting were read and accepted.

A letter was received from Dr. William H. Sayward Jr. protesting against the action of the Trustees in regard to his son. This was placed on file.

The discussion of disposition of useless books in the library was resumed, especially in regard to Federal and State publications.

Voted That the secretary notify the Superintendent of Documents at Washington that the Wayland Library no longer desires Federal publications.

That Trustee Shaw have authority to return to the Superintendent of Documents the bound Documents as listed herewith, and to dispose of the

pamphlets.

Voted That the secretary notify the Commissioner of Public Records of Massachusetts that the Wayland Library no longer desires any State Documents from the regular list except the annual reports of Agriculture, Education, Metropolitan Water and Sewerage Board, Manual of General Court, Acts and Resolves, and the Census.

That Trustee Shaw have authority to return to the proper authorities the bound documents as listed herewith, and to dispose of the pamphlets.

Voted That Trustee Shaw have authority to dispose of three lots of old materials seemingly without value, to give away the bound magazines that are duplicates, and to make similar disposition of the duplicate copies of the "Records of the Colony of

New Plymouth", "Records of Mass. Volunteers" and "Records of Massachusetts".

Voted That the secretary communicate with R. T. Lombard, the donor in 1878 of 42 volumes of Illinois Records, asking his permission to send them to Illinois, where they might be of use, or to otherwise dispose of them.

The librarian reported a request of Mr. Courtney Crocker of Sudbury that he be allowed to use the Wayland Library.

Voted That this request be granted.

Voted That the gift of an album of fifty photographs of Wayland from Mr. Alfred W. Cutting be accepted with thanks.

Adjourned Attest

Alex. Cutting
Clerk

U. S. A

123 Smithsonian
Pamphlets
73 Agriculture
29 Inter State Commerce
11 Civil Service
8 Reindeer in Alaska
62 Census
7 Fish + Fisheries
32 Library of Congress
Pamphlets
52 War
Pamphlets
26 Commercial Relations
Pamphlets
70 Treasury
14 Interior
12 Labor
Pamphlets
119 Sundry Reports
Pamphlets
53 Coast Survey
682 volumes

59 Education
104 Messages + Documents
88 Patent Office
251 volumes

Massachusetts

44 Board of Education
24 Board of Agriculture
1 Census
15 Board of Charities
5 Health, Lunacy + Charity
20 Mass Life Insurance
19 Railroad Commissioners
23 Registration Report
8 Board of Health
24 House Journal
28 Senate Journal
35 Sundry Reports
89 Public Documents
5 Debates in Mass Convention
4 Reports on Election Cases in Mass
1 Acts + Resolves Province of Mass Bay

351 volumes

Jan. 13, 1915

Meeting called - No quorum.

A.W. Cutting, Clerk

February 11, 1915

Trustees met at library at 7.45 p.m. Present Messrs. Hadley, Connelly, Shaw and Cutting. This being the first meeting of the town year organization for the ensuing year was first considered. Upon motion of Mr. Connelly it was

Voted That the organization of the preceding year be continued, with the exception of the assistant librarian of the Cochituate branch, Grace C. Loker, resigned, viz.

Chairman Amos I. Hadley
Secretary Alfred W. Cutting

House Committee, Main Library
Alfred W. Cutting
do Cochituate Branch
John Connelly.
Book Purchasing Committee
Francis Shaw
John Connelly
Amos P. Hadley
Librarian Margaret E. Wheeler
Asst " Gertrude D. Bishop
Janitor Main library
J. C. Vincent
Cochituate Branch
Warren Fiske

Voted That the above bond employees be retained upon the same terms and conditions as heretofore with the exception of Margaret E. Wheeler librarian. (See later vote.)

The minutes of the last meeting were read and approved

Mrs. Shaw reported that the requirements of votes passed at last meeting in regard to disposi-

tion of U. S. and State publications and other books and pamphlets had been fulfilled. Mr. P. T. Lombard, the donor of 42 volumes Illinois records having expressed his willingness, these were given to the Worcester Antiquarian Society, by whom they were received with gratitude.

Voted That on and after Monday February 15, 1915, the main library and reading room be open for general purposes three afternoons and evenings in each week, viz, on Mondays from 2 p.m. to 9 p.m., on Wednesdays, from 2 p.m. to 9 p.m., and on Saturdays, from 3 p.m. to 9 p.m.

Voted That the salary of the Librarian of the main library be increased $50. per annum, making it for the ensuing year $1400.

Voted That the Building and Grounds Committee cause repairs to be

to the main floor of the library building in order to remove the bulging of the flooring behind the delivery desk caused by settling of flooring on either side of a brick partition wall beneath.

Adjourned Attest

Alfred W. Cutting
Clerk.

Trustees of Library for 1915

Lester R. Gerald	Term expires	1916
Walter E. Wilson	" "	1916
Francis Shaw	" "	1917
Alfred W. Cutting	" "	1917
John Connelly	" "	1918
Amos F. Hadley	" "	1918

March 10, 1915

Trustees met at Library - Present Messrs. Hadley Shaw Connelly and Cutting. Minutes of last meeting were read and approved.

Voted That Mr. Shaw's voluntary examination of the book stacks when he has indicated books which in his opinion are of no value to the library is acknowledged and approved.

Voted "That the gift of one volume. "The vision of a short life", by the Rev. Joseph B. Seabury, from the author, be accepted and acknowledged.

Voted That the gift of one volume "Shall I drink" from the Women's Alliance of Wayland, be accepted and acknowledged.

Adjourned Attest Alice Cutting
Clerk

April 14, 1915

Trustees met at library at 7.45 p.m. Present Messrs Hadley Connelly Shaw Gerald and Cutting. Minutes of last meeting were read and approved.

Voted That Mr. Connelly renew subscriptions to periodicals at Cochituate branch.

Voted That Mr. Connelly purchase books for Cochituate branch to the amount of $30.

Voted That the existing rule of charging one cent for cards for persons taking books be abolished.

Voted That Mr. Cutting cause an inspection of the furnaces of the library to be made by an expert and to report as to their condition.

Adjourned attest Alex. Cutting
Clerk.

May 12, 1915

Trustees met at library. Present Messrs. Hadley Shaw Connelly and Cutting. Minutes of last meeting were read and approved.

No business other than the approval of bills was transacted.

Adjourned Attest Alb. Cutting Clerk.

June 8, 1915

Trustees met at Library. Present Messrs. Connelly Gerald Hadley and Cutting. Minutes of last meeting read and approved.

Voted That Mr. Connelly be authorized to spend $75. for books for Cochituate branch.

Voted That the librarian be instructed to collect all books and pamphlets and all matter relating to the town of Wayland or its inhabitants of historic or literary interest, and all literature written by Wayland authors, and cause the same to be kept apart in a section of the library to be known as the "Wayland Alcove."

The furnaces of the building having been taken from the brick-work for renovation by the house committee, an inspection of the work in progress was

made by the trustees.

Adjourned Attest W.D. Cutting
Clerk

Sept. 8. 1915

Meeting called. No quorum.

W.D. Cutting
Clerk

Oct. 13, 1915

Trustees met at Library. Present Messrs. Connelly Gerald Shaw Hadley and Cutting. Minutes of last meeting were read and approved.

Voted That the librarian employ Miss Sarah Campbell or another to assist in the annual examination.

A discussion of finances and "Wayland Alcove" followed.

Adjourned Attest

W.D. Cutting
Clerk

Nov. 10, 1915

Trustees met at Library. Present Messrs. Connelly, Gerald Shaw Hadley and Rutting. Minutes of last meeting were read and approved.

The report of the librarian on the annual examination was received. Fifteen books were reported missing. This was not considered remarkable owing to the drastic overhauling the library has received during the past year, when a great quantity of useless books has been destroyed involving corresponding changes in the catalogue. Nearly all of the missing titles were valueless. The report of the assistant librarian at Cochituate Branch was received in writing and placed on file.

A meeting of the Newton and Watertown Neighborhood Library Group was held at the library on Wed. Oct. 27. A written report of this meeting was furnished the

The Newton and Waltham Neighborhood Library Group met at the Wayland Library Wednesday Oct. 27-1915 at 10 o'clock - twenty-two members attending.

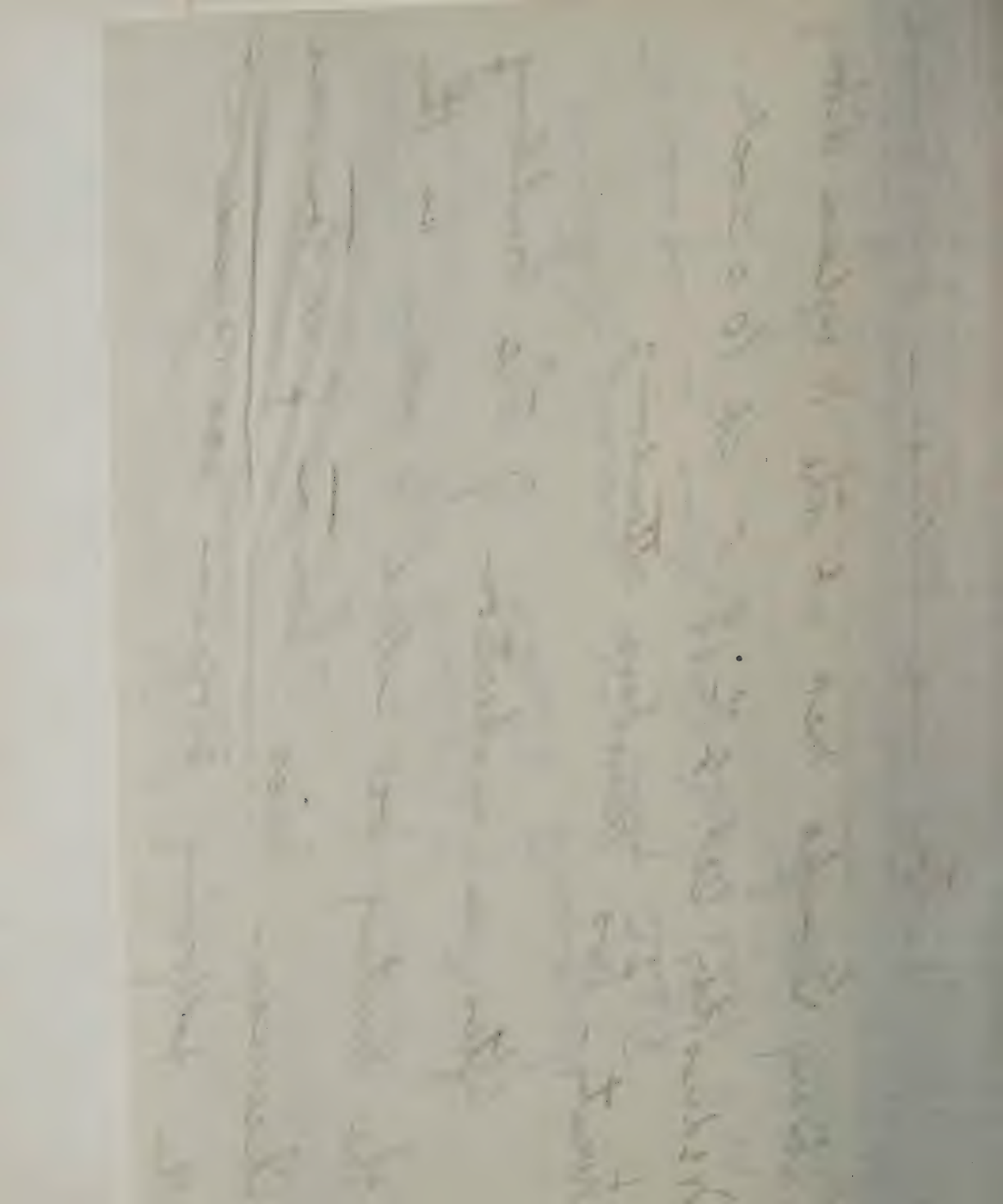
After an inspection of the building the meeting was called to order by the Chairman - Miss Thurston of Newton, and the following program was carried out.

Minutes of last meeting read and approved.

Business -

History of Wayland Free Public Library by Margaret E. Wheeler.

Reports from the several libraries as to what each was doing in regard to local history.



Paper was read by Mr. John A. Lowe Agent of the Free Library Commission. "Relation of the community and the library." This was followed by an informal discussion on "Different methods and ways of advertising the library" led by Mr. Whitney of Watertown.

The meeting adjourned at 12 M. and a luncheon was served furnished by the Trustees of the Wayland Library.

A hearty vote of thanks was extended to the Trustees for their hospitality.

Trustees by the librarian which by vote is made a part of these records and is hereto appended.

Voted That the following list of periodicals be subscribed to for the ensuing year -

Atlantic
Bookman
Century
Illustrated London News
Country life
Harpers Monthly
Ladies Home Journal
Nat. Geographic
Outlook
Scribners
World's Work
Review of reviews
St. Nicholas
Woman's Home Companion
Youths Companion
Popular Mechanics
American City

Voted That Mr. Connelly be authorized to purchase books for the Co Chilmark Branch out of available funds at his discretion.

Adjourned Attest

Mrs. Cutting
Clerk

Dec. 8, 1915

Trustees met at library. Present Messrs. Shaw, Connelly, Hadley and Cutting. Minutes of last meeting were read and accepted.

Voted That the treasurer of the library convey to the anonymous donor of some two hundred new books, the thanks of the trustees.

Adjourned Attest

Mrs. Cutting
Clerk

January 12, 1916

Trustees met at library. Present Messrs. Hadley Connelly Shaw Gerald and Cutting. Minutes of last meeting were read and approved.
No business was transacted.

Adjourned Attest A.W. Cutting
Clerk

February 9, 1916

Trustees met at library at 7.45 p. m. Full board present. On motion of Mr. Gerald it was

Voted That the vote passed Feb. 11, 1915 be ~~passed~~ renewed, by which the old organization of the board be continued as per that vote, for the ensuing year.

Two gifts of books were received, one volume "Scout Law in Practice" by Arthur A. Carey from the

author, and one volume "The book of the homeless" edited by Edith Wharton, from Mrs Shaw.

Voted That these gifts be accepted and acknowledged by the secretary

Adjourned Attest Alf. W. Cutting
Clerk

Trustees for the ensuing year

Francis Shaw	Term expires	1917
Alfred W. Cutting	"	1917
John Connelly	"	1918
Amos D. Hadley	"	1918
Lester R. Gerald	"	1919
Richard Ames	"	1919

March 6, 1916
Meeting called. Severe snow storm - No quorum.

Alf. W. Cutting
Clerk.

April 12, 1916

Trustees met at library. Present Messrs. Hadley Connelly Ames and Cutting. Minutes of last meeting were read and approved.

Voted That Mr. Connelly renew subscriptions to periodicals for Cochituate branch, the list to be the same as last year.

Voted That Mr. Connelly purchase books for Cochituate branch to the extent of $50.

The following books were received as gifts; one volume "American and Foreign Investment Bonds" by W. L. Raymond, from the author; one volume "Roadside Glimpses of the Great War" by Arthur Sweetser, from Mrs. David Green Haskins Jr.; two volumes "Guide to the Bible" and "Winning his Shoulder-straps" from Rev. A. A. Feltch.

Voted That these books be accepted, and the thanks of the Trustees be conveyed to the donors by the Secretary.

Adjourned Attest A.W. Cutting
Clerk

May 10, 1916

Trustees met at library. Present Messrs. Hadley Connelly Gerald Ames and Cutting. Minutes of last meeting read and approved.

Voted That the librarian prepare a list of books by Wayland authors now in the library with a view of transferring them to the Wayland Alcove, and that the Chairman make enquiries of book dealers as to the possibilities of completing the list.

Adjourned attest A.W. Cutting
Clerk

Mar 25 / 99

WAYLAND LIBRARY.

Fines Due from May Nichols

On ~~new~~ book, No. 9170 *charged* Feb 18 *returned* Mar 25 *cts.* 36

Paid N R Gerald *Asst. Librarian.*

NOTE: Fines remaining unpaid incur a forfeiture of Library Privileges.

June 14, 1916

Trustees met at library at 7.45 p.m. Present Messrs. Hadley, Ames, Connelly, Shaw and Cutting. Minutes of last meeting were read and approved. A framed original letter from Dr. Francis Wayland written in 1848 to the Hon. Edward Mellen offering the town of Wayland $500. as the foundation of the present library together with a copy of a later letter on the same subject, was received from Mrs. Theodore W. Bennett.

Voted That the Secretary express to Mrs. Bennett their deep appreciation of the value of this gift, and the thanks of the trustees.

Voted That the house committee of the main library cause iron gratings to be placed over all the windows of the basement.

Voted That Mr. Connelly be authorized to expend $35. in books

for the Ochituate branch.

A readjustment of book-shelves was discussed, whereby new books were to be displayed in one of the alcoves of the reading room, the former volumes of which were to be placed elsewhere.

Adjourned. Attest

Wm. Cutting
Clerk.

Sept. 13, 1916

Trustees met at library. Present Messrs. Hadley Gerald Ames and Connelly. In the absence of the clerk Mr. Connelly was elected clerk pro tem. A letter was received from the janitor J. C. Vincent asking for an increase of salary. On motion of Mr. Gerald it was

Voted. That the salary of the janitor of the main library be $20. a month from Sept. 1, 1916

Adjourned Attest

Oct. 11, 1916

Trustees met at library at the usual hour. Present Messrs. Hadley Shaw Ames and Connelly. In the absence of the clerk Mr. Connelly was elected Clerk pro tem.

Voted That Miss Sarah Campbell assist Miss Wheeler at the annual examination of books.

Voted That Mr. Connelly be authorized to expend $50 in purchase of books for Cochituate branch.

A collection of autograph letters and old newspapers was received from Mrs. Jane Cooling.

Voted That this collection be accepted, and the thanks of the trustees be expressed by the clerk.

Voted That repairs be made in one of the toilet rooms.

Adjourned Attest

Nov. 8, 1916

Trustees met at library in evening. Present Messrs. Hadley Shaw Connelly Ames and Cutting. A report was received from the librarian describing the meeting of the Newton Neighborhood Library Group, held in the Wayland library Oct. 25. Placed on file.

The reports of both librarians on the Annual Inspection were received. In the main library five volumes were unaccounted for. At the branch all were in order.

Voted That the clerk be requested to inform the Selectmen that in their judgement the amount of insurance, $500., now covering the books and appointments of the Co-chituate branch, should be increased to $1,500.

Voted That the chairman renew subscriptions to periodicals now

in main library, omitting the "American City".

Voted That Mr. Shaw secure from the Free Library Commission of Mass. the services of a lecturer offered by the Commission to address the school children on "How to use a town library to the best advantage."

An original photograph of Dr. Francis Wayland having been received from Mrs. C. W. Pennell, it was voted

Voted That this gift be received and acknowledged by the clerk

Adjourned Attest

E.D. Cutting
Clerk

AT a meeting of the Trustees of the Wayland Library held in the Library on Wednesday, December 13th, 1916 at 7.45 P.M.

Present:- Messrs. Hadley, Shaw, Connolly, Gerald and Ames.

Voted: That Mr. Culling be asked to make out the annual report of the Library.

That the Chairman be empowered to appear before the Finance Committee and ask for the same appropriation as heretofore for the Library.

Adjourned at 8.30 P.M.

Richard Ames

Clerk pro tem

Jan. 10, 1917.

Trustees met at library at 7.45 p.m. Present Messrs. Hadley Connelly Shaw Ames and Cutting. Minutes of last meeting were read and approved.

No business was transacted.

The annual report to the town was considered and signed.

Adjourned at 8.30 p.m.

Attest W.D. Cutting
Clerk

Feb. 14, 1917.

Trustees met at library at 7.45 p.m. Present Messrs. Hadley, Connelly, Ames, Shaw and Cutting. Minutes of last meeting were read and accepted. Upon motion of Mr. Cutting it was

Voted. That the organization of last year be continued for the ensuing year; as follows.

Chairman, Mr. Amos D. Hadley
Secretary, Mr. A. W. Cutting
House Committee Main Library
Mr. Cutting
House Committee, Cochituate Branch
Mr. Connelly
Book purchasing Committee
Mr. Hadley
Mr. Shaw
Mr. Connelly
Librarian, Main Library
Margaret E. Wheeler
Salary $400.
Librarian, Cochituate Branch
Gertrude D. Bishop.
Salary $250.
Janitor, Main Library
S. E. Vincent
Salary, $240.
Janitor, Cochituate Branch
Marcus Fiske
Salary, $1. per week and 62 cents per
week for Transportation
Adjourned at 8.30 Attest
Chas. Cutting Secy.

Trustees for 1917.

Amos J. Hadley	Terms expires	1918
John Connelly		1918
Lester R. Gerald		1919
Richard Ames		1919
Francis Shaw		1920
Alfred W. Cutting		1920

March 14, 1917

Trustees met at library at 7.45 p.m. Present Messrs. Hadley Shaw Connelly and Ames.

A letter was received from Mr. A. W. Cutting offering to loan to the library for exhibition purposes, under certain conditions, the following historic documents.

1- A journal of Dr. Ebenezer Roby during a journey in England and Holland in 1726.

books.

2. "A journal of ye most remarkable Cases which occurred while living with ye most ingenious and learned Dr. Berry at Ipswich Anno 1722-1723." By Dr. Roby.

3. A journal of Dr. Ebenezer Roby while serving as a surgeon in an expedition against Crown Point and Ticonderoga in the French and Indian war of 1758.

4. An account book of Dr. Roby showing list of patients and charges.

5. Deed of present Perkins Farm to Robert Cutting in 1713.

*

Adjourned at 8:30 Attest
Wm. Cutting
Clerk

* Voted That Wm. Cutting's loan be accepted with gratitude.

April 11, 1917

Trustees met at library at 7.45 p. m. Present Messrs. Hadley Connolly Ames Shaw and Cutting. Minutes of last meeting were read and approved.

A letter was received from Mr. Frank H. Benedict, Superintendent of Schools, expressing his gratitude for the action of the library trustees in obtaining the services, through the State Free Library Commission, of a lecturer to the school children on the use of the town library.

Voted That the use of the library be given Mr. Clarke, gardener on the estate of Mr. Wolbach in Sudbury, on his petition.

A copy of the Boston Evening Traveller for March 14, 1859, containing a petition of the inhabitants of Wayland to the Legislature concerning the flooding of the meadows, was presented by Mr. Cutting.

Voted That the chairman be authorized to make changes in the electric lighting fixtures of the main library, principally in the vestibule and children's room, as suggested by him.

Adjourned Attest Ars. Cutting
Clerk

May 9. 1917

Trustees met at library - Present Messrs. Hadley Connelly Mrs. Shaw and Cutting. Minutes of last meeting were read and approved.

Voted That the gift of one volume "Social life in England" from Mrs. Theodora W. Bennett be accepted and acknowledged.

Voted That Mr. Connelly renew subscription to magazine for Archibald Branch at his discretion.

Adjourned Attest

Ars. Cutting
Clerk

June 13, 1917

Trustees met at library at 7.45 p.m. Present Messrs. Hadley Shaw Connelly Ames and Cutting. Minutes of last meeting were read and approved.

Voted That a gift of several volumes from Mr. Geo. E. Dwight be accepted and acknowledged

Adjourned attest Alb. D. Cutting Clerk

Sept. 5, 1917 -

Trustees met at library at 7.45 p.m. in response to special call by the Chairman. Full board present.

A letter was received from the chairman of the Mass. Free Public Library Commission, acting as Division Director of the U.S. Library War Council, asking the co operation of this library

as a local War Library Council to help in the furnishing and maintenance of public libraries for National Army camps, national Guard camps, Officers training camps, aviation camps etc, and to solicit money and books for this purpose. Also requesting that a representative of this library be present at a New England War Library Conference to be held in Boston on Sept. 11, 1917.

Voted. That the present board of trustees of the Wayland library with its present organization, act as the local War Library Council suggested.

Voted That the secretary prepare and have printed a circular appeal to the citizens of Wayland explaining this object, and soliciting their contributions.

Voted That the chairman be appointed a representative to

the proposed Conference.

Voted That Mr. Connelly be authorized to purchase books for the Children's Reading Room at his discretion.

Adjourned attest Alb. Cutting Clerk

Oct. 10. 1917

Trustees met at library. Present Messrs. Hadley, Connelly, Shaw, Ames and Cutting. Minutes of last meeting were read and approved.

Complaints were received from the librarian of certain boys' disorderly conduct in the library.

Voted That the fathers or legal guardians of Leonard and Charles Draper, Robert Dolan, Joseph Russell and Donald Morrell be informed that these boys have been repeatedly requested to desist from disorderly

conduct in the library, whereby other users of the reading room have been disturbed and annoyed, and that upon any further offence the trustees will avail themselves of the provisions of Article XXI of the By-laws and Regulations of the library, forbidding the use of the institution to these boys for such time as the trustees may deem proper.

Voted That the father of Nicholas Ide be informed that referring to a letter written him by the trustees Nov. 11, 1914 complaining of his sons conduct in the library and stating that any repetition of this would result in his being refused the use of the library, that on account of such repetition, the trustees acting under Art. XXI of the by-laws, do now forbid him to enter or use the Wayland Library until a ~~written~~ guarantee of good behavior be received from his parents.

A report was made by the trustees acting as the local War Library Council organized at the last meeting. The cash receipts to date were $285.00 and the number of books contributed by citizens 1022 volumes. The cash "allotment" for Wayland was $101. and the "goal" $266.

Voted That the librarian employ the usual assistant for the Annual Examination.

Adjourned Attest Alb. Cutting Clerk.

Nov. 14. 1917

Trustees met at library at 7.45 p.m. Present Messrs Hadley, Connelly, Ames Shaw and Cutting.

Minutes of last meeting were read and approved. A further

report from the Local War Library Council was made to the effect that the total subscription to the fund was $300. Of the 1022 volumes given, 528 were sent to Boston headquarters, and 494 to the camp at Ayer, Mass. 40 volumes have been received at the Wayland Library since.

At the Annual Examination 4 volumes were unaccounted for at the main library and none missing at Cochituate.

The last year's list of periodicals was ordered renewed with the Library Magazine added.

On Wed. Oct. 3 the Newton Group of Librarians were entertained at the Wayland library.

Voted That the gift of some 12 volumes, Presidents' Messages, from Mr. Samuel H. Ryman be accepted and acknowledged.

Adjourned Attest

A.D. Cutting Clerk.

Dec. 13, 1917

Trustees met at library at 7.45 p.m. Present full board. The minutes of last meeting were read and approved. It was voted that the Chairman appear before the Finance Committee of the town and ask for the same appropriation for the ensuing year as last year.

The annual reports to the town were considered, also suggestions from the Library Commission as to the display of literature concerning Food Conservation.

Adjourned

Attest

A.W. Cutting

Clerk.